

### Application Summary

\* indicates a required field

### Completing your application

Please allow plenty of time to complete your application, including speaking with the [Program Manager](#) or [Production Executive](#) before applying.

Before you start your application:

- Read the [Guidelines](#) and VicScreen's [Terms of Trade](#)
- Read the [VPF Application Materials Checklist](#)
- Review this online application form
- Read VicScreen's [Gender & Diversity Statement](#). VicScreen is committed to promoting and supporting gender equality, diversity and inclusiveness in the Victorian screen industry and requires applicants to demonstrate diversity and inclusion in their applications. We therefore expect that the diversity of your project's content is appropriately reflected in the creative team and/or that integrated and meaningful collaboration occurs from early stages of development. You must also consider whether your team has the right to include that content and whether the inclusion and expression of the content will be authentic.

If you have any questions, please contact [Lara Shprem](#) on (03) 9660 3231 during business hours (9am to 5pm, Monday to Friday).

### Application Details

**Project Title \***

**Applicant \***

**Please select the appropriate option for this application: \***

- ☐ This application is from a single company
- ☐ This is a joint application from two companies
- ☐ This is a co-production (official or unofficial)

**Has this project been submitted to our Victorian Production Fund or Assigned Production Investment program before? \***

- ☐ Yes
- ☐ No

**What was the title of the project for that submission? \***

# Victorian Production Fund - Screen - Application Form 2024-25

## Form Preview

**When was it submitted? \***

Must be a date.

## Company One Details

\* indicates a required field

**Company One (Rights Holding Company) Name \***

Organisation Name

**Note:** The applicant company must be the entity that owns the rights to the project.

If there is a co-applicant or co-producer you will be asked to provide their details later in the form.

**Company One ABN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN

**Please provide an ASIC Current Company Extract for this company \***

Attach a file:

Please upload filename as: [PROJECT TITLE] - ASIC Current Company Extract - [Company name]

Sample [Current Company Extract](#)

# Victorian Production Fund - Screen - Application Form 2024-25

## Form Preview

**Is this a sole director company? \***

- ☐ Yes ☐ No

**Will this company be using a separate SPV/Production company for the production of the project? \***

- ☐ Yes, and the SPV/Production entity has been formed  
☐ Yes, but the SPV/Production entity has not yet been formed  
☐ No

**Please confirm that this company is eligible to apply to VicScreen: \***

- ☐ The company is incorporated and carrying on business in Australia  
☐ The company (and any related entities) is not a broadcaster, subsidiary of, or jointly owned by a broadcaster or its subsidiary, or related to any broadcasting entity  
☐ The company (and any related entities) is not an online content provider, subsidiary of, or jointly owned by an online content provider or its subsidiary, or related to any online content providing entity  
☐ The company (and any related entities) is not a State or Federal government screen agency  
☐ The company has the right to carry out the project or proposal that is the subject of this application (including relevant copyright and appropriate clearances from all significant participants)

Must be at least 5 choices selected

**Please confirm how the applicant company is eligible to apply to the Victorian Production Fund: \***

- ☐ The applicant is an Australian company that is based in and operating out of Victoria for at least six months prior to the funding application  
☐ One of the company principals has been based in and operating out of Victoria for at least 6 months  
☐ The applicant company is in a genuine co-production with a Victorian production company  
☐ The production for which funding is being sought created by a Victorian or driven substantially by Victorian key creatives

**Is the applicant a subsidiary of another company? \***

- ☐ Yes ☐ No

**What is the name of the applicant's Parent entity? \***

## Company One Details

**Principal place of business (must not be PO Box) \***

Address

  

Must be an Australian post code

**Postal Address \***

# Victorian Production Fund - Screen - Application Form 2024-25

## Form Preview

Address

  

Must be an Australian post code

**Phone Landline \***

Must be an Australian phone number.

**Company Mobile \***

Must be an Australian phone number.

**Company Email \***

Must be an email address.

**Accounts Email \***

Must be an email address.

**Website \***

Must be a URL.

## Social Media

If social media accounts have been set up for the company, please complete the below.

**Facebook**

Facebook page for the project

**Instagram**

Instagram page for the project

**Twitter**

Twitter page for the project

## Main Contact

**Who should we contact during the assessment process? \***

Title

First Name

Last Name

# Victorian Production Fund - Screen - Application Form 2024-25

## Form Preview

**Position with applicant company \***

**Mobile \***

Must be an Australian phone number

**Phone Landline**

Must be an Australian phone number.

**Email \***

Must be an email address.

**Is this person also who we should contact for publicity approvals (funding announcements, media releases etc) if the application is successful? \***

☐ Yes

☐ No

### Publicity Contact

**If this application is successful, who is the appropriate contact for publicity approvals? (Funding announcements, media releases etc.) \***

Title

First Name

Last Name

**Position with applicant company \***

**Phone Mobile \***

Must be an Australian phone number.

**Phone Landline**

Must be an Australian phone number.

**Email \***

Must be an email address.

Must be an email address

### Company Signatory

# Victorian Production Fund - Screen - Application Form 2024-25

## Form Preview

For sole director companies, if you are successful in securing funding, VicScreen will require the company director or authorised officer to sign the funding agreement.

**Please provide the following details for your company director, or authorised signatory for the company:**

**Company Signatory \***

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Position \***

**Email \***

Must be an email address.

### Company Signatories

For companies with multiple directors, if you are successful in securing funding, VicScreen will require two signatories on the funding agreement.

**Please provide the following details for two company directors, or authorised signatories for the company:**

**Company Signatory One \***

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Position \***

**Email \***

Must be an email address.

**Company Signatory Two \***

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Position \***

**Email \***

Must be an email address.

Production Company (SPV) Details

\* indicates a required field

What is the name of the company undertaking production of the project? \*

Organisation Name

What is the ABN of the company? \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN

Please provide an ASIC Current Company Extract for this company \*

Attach a file:

Please upload filename as: [PROJECT TITLE] - ASIC Current Company Extract - [SPV name]

Sample [Current Company Extract](#)

Is the SPV production entity a sole director company? \*

☐ Yes

☐ No

SPV Principal place of business (must not be a PO Box)

Address

  

SPV Postal Address

Address

Main Contact for SPV

Contact person for the SPV \*

Title	First Name	Last Name

Email \*

Must be an email address.

Mobile \*

Must be an Australian phone number.

Phone Landline

Must be an Australian phone number.

SPV Company Signatory

For sole director companies, if you are successful in securing funding, VicScreen will require the company director or authorised officer to sign the funding agreement.

**Please provide the following details for your company director, or authorised signatory for the company:**

Company signatory \*

Title	First Name	Last Name

Position \*

Email \*

Must be an email address.

SPV Company Signatories

For companies with multiple directors, if you are successful in securing funding, VicScreen will require two signatories on the funding agreement.



# Victorian Production Fund - Screen - Application Form 2024-25

## Form Preview

**Please provide the following details for two company directors, or authorised signatories for the company:**

**SPV Signatory One \***

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Position \***

**Email \***

Must be an email address.

**SPV Signatory Two \***

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Position \***

**Email \***

Must be an email address.

## Company Two Details (Co-Applicant / Co-Production Company)

**\* indicates a required field**

**Is this an official or unofficial co-production? \***

☐ Official co-production ☐ Unofficial co-production

**Please upload a Letter of Intent from the co-production company \***

Attach a file:

Please upload filename as: [PROJECT TITLE] - Letter of Intent - [Name of co-producing partner]

**Company two name \***

Organisation Name

# Victorian Production Fund - Screen - Application Form 2024-25

## Form Preview

**Is this company incorporated and carrying on business in Australia? \***

☐ Yes ☐ No

### Australian co-applicants

**Please confirm that this company is eligible to apply to VicScreen: \***

- ☐ The company is incorporated and carrying on business in Australia
- ☐ The company (and any related entities) is not a broadcaster, subsidiary of, or jointly owned by a broadcaster or its subsidiary, or related to any broadcasting entity
- ☐ The company (and any related entities) is not an online content provider, subsidiary of, or jointly owned by an online content provider or its subsidiary, or related to any online content providing entity
- ☐ The company (and any related entities) is not a State or Federal government screen agency

At least 4 choices must be selected.

### Australian Co-Applicants or Co-Production Companies

**Company Two ABN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN

**Please provide an ASIC Current Company Extract for this company \***

Attach a file:

Please upload filename as: [PROJECT TITLE] - ASIC Current Company Extract - [Company name]

Sample [Current Company Extract](#)

**Is this a sole director company? \***

☐ Yes ☐ No

Company Two Details

**Principal place of business (must not be PO Box) \***

Address

  

Must be a valid postcode

**Postal Address \***

Address

  

**Phone Landline \***

**Company Mobile \***

Must be an Australian phone number.

**Company Email \***

Must be an email address.

**Accounts Email \***

Must be an email address.

**Website**

Must be a URL

Social Media

If social media accounts have been set up for the company, please complete the below.

**Facebook**

**Instagram**

**Twitter**

Company Signatory

For sole director companies, if you are successful in securing funding, VicScreen will require the company director or authorised officer to sign the funding agreement.

**Please provide the following details for your company director, or authorised signatory for the company:**

**Company Signatory \***

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Position \***

**Email \***

Must be an email address.

Company Signatories

For companies with multiple directors, if you are successful in securing funding, VicScreen will require two signatories on the funding agreement.

**Please provide the following details for two company directors, or authorised signatories for the company:**

**Company Signatory One \***

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Position \***

**Email \***

Must be an email address.

**Company Signatory Two \***

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Position \***

**Email \***

# Victorian Production Fund - Screen - Application Form 2024-25

## Form Preview

Must be an email address.

### Project Details & Creative Materials

\* indicates a required field

**Project title \***

**Previous title/s**

**One sentence synopsis \***

**One paragraph (3-4 sentence) synopsis \***

### Release & Platform

**Project type \***

Fiction feature  
Fiction telemovie  
Fiction series  
Fiction series (short-form)  
Documentary feature  
Documentary one-off  
Documentary series  
Large format film (documentary)  
Virtual/Augmented/Mixed Reality (Fiction - One Off)  
Virtual/Augmented/Mixed Reality (Fiction - Series)  
Virtual/Augmented/Mixed Reality (Documentary - One Off)  
Virtual/Augmented/Mixed Reality (Documentary - Series)  
Narrative short film

**Primary release platform \***

- |  |  |  |  |
|--|--|--|--|
| <input type="radio"/> Cinema                 | <input type="radio"/> VR                                       | <input type="radio"/> Broadcast Video on Demand (BVOD) | <input type="radio"/> Subscription Video on Demand (SVOD)  |
| <input type="radio"/> Television free-to-air | <input type="radio"/> Advertising-based Video on Demand (AVOD) | <input type="radio"/> Premium Video on Demand (PVOD)   | <input type="radio"/> Transactional Video On Demand (TVOD) |
| <input type="radio"/> Television pay         |  |  |  |

# Victorian Production Fund - Screen - Application Form 2024-25

## Form Preview

**What is the name of the release platform? \***

**Is your project predominantly animation? \***

☐ Yes ☐ No

**Project Length**

**For one-off productions what is the total duration of your project or VR experience (in minutes)? \***

Must be a number.  
This is the total running time

**Project Length**

**Number of episodes \***

Must be a number.

**What is the duration of each episode (in minutes)? \***

Must be a number.  
This will be the running time of each episode

**Genre**

**Please select: \***

- |  |                                       |                                    |
|--|---------------------------------------|------------------------------------|
| <input type="checkbox"/> Action        | <input type="checkbox"/> Family       | <input type="checkbox"/> Mystery   |
| <input type="checkbox"/> Adventure     | <input type="checkbox"/> Fantasy      | <input type="checkbox"/> Political |
| <input type="checkbox"/> Animation     | <input type="checkbox"/> Film-noir    | <input type="checkbox"/> Romance   |
| <input type="checkbox"/> Arts          | <input type="checkbox"/> History      | <input type="checkbox"/> Sci-fi    |
| <input type="checkbox"/> Biography     | <input type="checkbox"/> Horror       | <input type="checkbox"/> Science   |
| <input type="checkbox"/> Comedy        | <input type="checkbox"/> Human Rights | <input type="checkbox"/> Social    |
| <input type="checkbox"/> Crime         | <input type="checkbox"/> Immersive    | <input type="checkbox"/> Sport     |
| <input type="checkbox"/> Drama         | <input type="checkbox"/> Music        | <input type="checkbox"/> Thriller  |
| <input type="checkbox"/> Environmental | <input type="checkbox"/> Musical      | <input type="checkbox"/> War       |

At least 1 choice and no more than 3 choices may be selected.

**Content Warning Information**

If you're unsure about the information below, please contact the Grants Officer [Lara Shprem](#)

**Does your project contain potentially disturbing or upsetting content that would require a content warning for staff and assessors? If you're unsure, please talk to VicScreen staff / Program Managers. \***

☐ Yes ☐ No ☐ Unsure

(examples of sensitive content include sexual assault, self-harm, violence)

**Briefly explain the nature of the content \***

Project History

**Please tell us about the project's history and key personnel involved in its development \***

Must be no more than 500 words.

Creative Materials

**Please upload your script or treatment \***

Attach a file:

Please upload filename as: [PROJECT TITLE] - Script / Treatment

Please note: **The maximum file size for uploads in 25MB per item**

AV Material

**Would you like to provide links to AV material? \***

☐ Yes ☐ No

**Please ensure the links provided are accessible throughout the entire assessment period.**

AV Material Description	Please provide the link here:	Does the link require a password?	Please enter the password here:
e.g. Teaser, Trailer, Sizzle, etc.	Must be a URL.		

Additional Materials

**Would you like to submit any additional creative material? \***

☐ Yes ☐ No

For example: Director's Statement, Writer's Statement, etc.

### **Additional Material \***

Attach a file:

## Diversity & Indigenous Content

\* indicates a required field

### Consideration of Diversity

VicScreen is committed to promoting and supporting gender equality, diversity and inclusiveness in the Victorian screen industry and requires applicants to demonstrate diversity and inclusion in their applications. We therefore expect that the diversity of the project's content is appropriately reflected in the creative team and/or that integrated and meaningful collaboration occurs from early stages of development. Also, you must

consider whether your team has the right to include that content and whether the inclusion and expression of the content will be authentic. Applicants are encouraged to refer to

[VicScreen's Diversity, Equity and Inclusion Roadmap](#)

In the assessment process we will take into account how robustly your application advances diversity across one or more core areas:

- Meaningful on screen representation of diversity in main protagonists, themes and narratives
- Project leadership and Key Creatives
- Industry access and opportunities for training/career progression/mentoring

If your project fails to do so, it is unlikely to be supported.

Please provide details of your Diversity, Equity and Inclusion Plan for your project using the [template](#) provided by VicScreen.

### **Diversity, Equity and Inclusion Plan**

Attach a file:

### **Does your company have a DEI strategy?**

- ☐ Yes  
☐ No

### Company DEI Strategy

A copy of your company DEI strategy may be requested in the assessment process.

## First Peoples Content

**First Peoples content can mean that your project:**



# Victorian Production Fund - Screen - Application Form 2024-25

## Form Preview

- Is based on or includes First Peoples stories
- Has First Peoples characters
- Features representations of First Peoples culture

**Does your project contain First Peoples content? \***

☐ Yes ☐ No

**Please provide details of the collaboration and consultation entered into including the names of relevant key creatives, communities and advisors attached to the project. You may be asked to provide agreements relating to research, chain of title, filming permissions etc. \***

500 words maximum - text box will expand

## Project Team

\* indicates a required field

### Creative Meetings

- Please be aware that as part of the assessment process, feature film applicants may be required to take part in a creative meeting.
- Ideally, all members of the creative team (particularly the writer and director) will be available to take part, as this is an opportunity to discuss the creative vision for the project.

**If you have any questions regarding these meetings please contact [Lara Shprem](#) on (03) 9660 3231**

### Producer

**Name \***

Title First Name Last Name

**Email \***

Must be an email address.

**Where does this key personnel reside? \***

☐ Australia ☐ Overseas

# Victorian Production Fund - Screen - Application Form 2024-25

## Form Preview

### Residency \*

For Key Personnel residing in Australia

### Country \*

For key personnel residing abroad

**Please indicate how many credits this person has in this role on projects that have been commercially distributed or exhibited or sold to a recognised broadcaster or commissioning platform (Film & TV credits must have a minimum cumulative length of one hour):**

☐ 0 ☐ 1 - 2 ☐ 3+

### Bio \*

### Director

#### Name \*

Title First Name Last Name

  

#### Email \*

Must be an email address.

#### Where does this key personnel reside? \*

☐ Australia ☐ Overseas

### Director Residency \*

For Key Personnel residing in Australia

### Country \*

For key personnel residing abroad

**Please indicate how many credits this person has in this role on projects that have been commercially distributed or exhibited or sold to a recognised broadcaster or commissioning platform (Film & TV credits must have a minimum cumulative length of one hour):**

# Victorian Production Fund - Screen - Application Form 2024-25

## Form Preview

☐ 0

☐ 1 - 2

☐ 3+

**Bio \***

Writer

**Name \***

Title

First Name

Last Name

**Email \***

Must be an email address.

**Where does this key personnel reside? \***

☐ Australia

☐ Overseas

**Writer residency \***

For Key Personnel residing in Australia

**Country \***

For key personnel residing abroad

**Please indicate how many credits this person has in this role on projects that have been commercially distributed or exhibited or sold to a recognised broadcaster or commissioning platform (Film & TV credits must have a minimum cumulative length of one hour):**

☐ 0

☐ 1 - 2

☐ 3+

**Bio \***

Additional Personnel

**Are there any additional personnel attached to this project? \***

☐ Yes

☐ No

# Victorian Production Fund - Screen - Application Form 2024-25

## Form Preview

Please list any additional personnel, including other confirmed Key Creatives and Heads of Department here:

Name			Role	Residency	Country	Email
Title	First Name	Last Name				
				For key personnel residing in Australia	For key personnel residing abroad	We require a valid email address for each person involved in the project

Do you have cast or key participants attached? \*

☐ Yes ☐ No

Name			Role	Status	Residency	Country	Email
Title	First Name	Last Name					
					For key personnel residing in Australia	For key personnel residing abroad	We require a valid email address for each person involved in the project

## Production Timeline

\* indicates a required field

<b>Pre-production start *</b>	<b>Pre-production end *</b>	<b>Duration of pre-production (weeks) *</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>
Must be a date.	Must be a date.	Whole numbers only
<b>Principal photography start *</b>	<b>Principal photography end *</b>	<b>Duration of principal photography (weeks) *</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>
Must be a date.	Must be a date.	Whole numbers only
<b>Post production/VFX start *</b>	<b>Post production/VFX end *</b>	<b>Duration of post production/VFX (weeks) *</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>
Must be a date.	Must be a date.	Whole numbers only
<b>Rough cut start *</b>	<b>Rough cut end *</b>	
<input type="text"/>	<input type="text"/>	
a date	a date	
<b>Delivery date *</b>		
<input type="text"/>		
Must be a date.		

# Victorian Production Fund - Screen - Application Form 2024-25

## Form Preview

**Are you applying for completion funding? \***

☐ Yes ☐ No

**Please note:**

- Projects where pre-production commences prior to the Board decision date are only eligible to apply for completion funding.
- Documentary projects where some preliminary shooting has been undertaken because of time critical issues relating to the subject matter may still be considered for production funding on a case by case basis. Applicants should contact the [Program Manager](#) or [Production Executive](#) before applying.

## Completion Funding

\* indicates a required field

**What is the total Completion budget for your project? \***

\$

Must be a dollar amount.

**Please provide a statement from the director or producer detailing sound design, music, VFX and CGI and/or marketing plans and how the project will progress from current stage to completion and/or marketplace release.**

**Completion Funding Statement \***

Attach a file:

Please upload filename as: [PROJECT TITLE] - Completion Funding statement

**Rough Cut Link \***

Must be a URL.

**Does the link to your Rough Cut require a password? \***

☐ Yes ☐ No

**Rough Cut Password \***

## Budget & Financing

\* indicates a required field

Funding Request

# Victorian Production Fund - Screen - Application Form 2024-25

## Form Preview

**What is the total budget for your project? \***

\$

Must be a dollar amount.

**What is your total ask of VicScreen? \***

\$

Must be a dollar amount.

### Finance Plan

**Please note, if you are eligible for the Producer Offset, the PDV Offset or the Producer Equity Program, you must include these as a finance source.**

Please use the relevant [Screen Australia](#) template for your project type.

**Detailed finance plan and recoupment schedule \***

Attach a file:

Please upload filename as: [PROJECT TITLE] - Finance plan

### Producer Offset

**Are you applying to VicScreen for production investment with or without the Producer Offset? \***

☐ With the Producer Offset

☐ Without the Producer Offset

**I warrant that: \***

☐ I am eligible to receive the Producer Offset and can supply evidence of my eligibility on request

**Please upload the terms of the cashflow loan or lending agreement \***

Attach a file:

Please upload filename as: [PROJECT TITLE] - Producer Offset Details

### PDV Offset

**Are you applying to VicScreen for production investment with or without the Post Digital and Visual Effects (PDV) Offset? \***

☐ With the Post Digital and Visual Effects (PDV) Offset

☐ Without the Post Digital and Visual Effects (PDV) Offset

**I warrant that: \***

☐ I am eligible to receive the PDV Offset and can supply evidence of my eligibility on request

# Victorian Production Fund - Screen - Application Form 2024-25

## Form Preview

### Producer Equity Program (PEP)

**Are you eligible to apply to Screen Australia's Producer Equity Program? \***

☐ Yes ☐ No

**I warrant that: \***

☐ I am eligible to receive the Producer Equity Program payment and can supply evidence of my eligibility on request

**Please provide a brief statement as to why the Offset / PEP is not included in your finance plan \***

500 words maximum - text box will expand

### Offset Financing

**What is the total estimated QAPE for your production? \***

Must be a dollar amount

**What is the total estimated Producer Offset payable from the ATO? \***

Must be a dollar amount

**What percentage of the total Producer Offset payable is included in your finance plan? \***

Usually 90% is included

### Budget

Does your budget include:

**Estimates of Victorian spend? \***

**For completion funding applications, does your budget contain estimates of remaining Victorian spend? \***

**Full QAPE calculations? \***

# Victorian Production Fund - Screen - Application Form 2024-25

## Form Preview

**Allocations for captioning and audio description (for projects intending theatrical release)? \***

**Allocations for captioning for ancillary releases? \***

**If your VicScreen funding request is \$150k or greater have you included an amount in your production budget for the attachee's wages and related additional expenses? \***

Information regarding attachments can be viewed [here](#)

**Allocations for COVID Safe production protocols \***

☐ Yes

☐ No

**This is a VicScreen requirement, please outline why it is not in place \***

Word count:

Must be no more than 200 words.

### Quotes Obtained

Please provide details of quotes received and incorporated into your budget for:

- Completion guarantor
- Insurances
- Picture post-production
- Sound post-production

**Add rows as required**

Company name	Quote type	Company location

**Please use A-Z budget template from [Screen Australia](#).**

- Add a column to identify **Victorian spend** line items OR provide a separate Victorian spend budget that lists all Victorian expenditure.
- **Completion projects** should provide a full budget with additional columns to identify:

- 1.Completion Budget
- 2.Total Victoria Spend
- 3.Remaining Victorian Spend.



# Victorian Production Fund - Screen - Application Form 2024-25

## Form Preview

**Budgets must be provided in a form that can be used to report against in audit and completion reports.**

Please note, the rules for [Qualifying Victorian Expenditure](#) differ to those outlined for Qualifying Australian Production Expenditure (QAPE)

**Budget \***

Attach a file:

Please upload filename as: [PROJECT TITLE] - Budget

### VicScreen Development Investment

**Have you or any related entity received Development Investment funding from VicScreen for this project? \***

☐ Yes

☐ No

### Development Details

Title of project we contracted	Party with whom we contracted	Contract date	Funding program	Funded amount
				\$
		Must be a date.		Must be a dollar amount

**Total Development Investment**

\$

This number/amount is calculated.

### Completion Guarantee

**Please provide your completion guarantee letter of intent \***

Attach a file:

Please upload filename as: [PROJECT TITLE] - Completion guarantee letter of intent

### Market Attachment

**\* indicates a required field**

### Australian Market

**Do you have marketplace attachment from an Australian commercial theatrical distributor, television broadcaster or major online content provider? \***

☐ Yes

☐ No

# Victorian Production Fund - Screen - Application Form 2024-25

## Form Preview

### **Please upload your alternative distribution strategy \***

Attach a file:

Please upload filename as: [PROJECT TITLE] - Alternative distribution strategy

### **Please upload evidence of your Australian market attachment \***

Attach a file:

Please upload filename as: [PROJECT TITLE] - Evidence of market attachment - [Name of Broadcaster / distributor / sales agent]

## International Market

### **Do you have marketplace attachment from an international sales agent, distributor, broadcaster or major online content provider? \***

☐ Yes ☐ No

### **Please upload evidence of your International market attachment**

Attach a file:

## Sales Projections

### **Have you been provided with sales projections and estimates from a sales agent? \***

☐ Yes ☐ No

### **Please upload the sales projections and estimates for your project \***

Attach a file:

Please upload filename as: [PROJECT TITLE] - Sales projections - [Name of sales agent]

## Other Investors

### **Are there any other investors contributing to the project? \***

☐ Yes ☐ No

### **Please upload evidence from other investors \***

Attach a file:

## Marketing Strategy

# Victorian Production Fund - Screen - Application Form 2024-25

## Form Preview

**Please provide a statement of your marketing strategy \***

500 words maximum - text box will expand

**Is the primary audience for this project children of any age? (preschool to end of high school) \***

☐ Yes ☐ No

**Who are the primary audience for this project? \***

- ☐ Preschool children
- ☐ Children in early childhood (foundation year to year 3)
- ☐ Children in middle primary (years 4 and 5)
- ☐ Children in middle years (years 5 to 9)
- ☐ Children in senior years (year 10+)

**Is this content Children's 'C' or 'P' Classification? \***

- ☐ Yes, this is a Children's "P" classification project
- ☐ Yes, this is a Children's "C" classification project
- ☐ No, this is neither a Children's "P" or "C" classification project

## Target Audience

**Please provide an outline of your target audience \***

500 words maximum - text box will expand

## Victorian Benefits

**\* indicates a required field**

**Please refer to our [Qualifying Victorian Expenditure sheet](#) for guidance when completing this section**

**How many people will be employed on this project \***

Must be a number.

Include those paid for PAYG and contractors (i.e. budget areas C, E and R)

**How many Victorians will be employed on this project? \***

# Victorian Production Fund - Screen - Application Form 2024-25

## Form Preview

Must be a number.

Include those paid for PAYG and contractors (i.e. budget areas C, E and R)

**How many Victorian crew/cast will be employed on a weekly or picture deal? \***

This should include individuals who might supply their services through a company

**How many Victorian crew/cast (including extras) will be employed solely on a casual day rate? \***

Must be a number.

**What is the total estimated spend in Victoria? \***

\$

Must be a dollar amount.

**How many production days will there be in Victoria? \***

**Do significant elements of your production occur in regional Victoria? \***

☐ Yes

☐ No

**Please indicate which (if any) Victorian locations will feature in your project**

**Please outline any benefits your project will contribute to industry development in Victoria e.g. in terms of driving innovation, supporting new infrastructure, providing training opportunities etc \***

Regional spend

**What is the total estimated spend (excluding salaries) in regional Victoria? \***

\$

Must be a dollar amount.

**Total estimated number of regional Victorians employed \***

Must be a number.

**How many production days will there be in regional Victoria? \***

Must be a number.

Non-Victorian Elements

**Do any of the activities listed below occur outside of Victoria? If "yes", please give details and estimate the percentage of non-Victorian elements**

**Pre-production outside Victoria? \***

☐ Yes ☐ No

**Principal photography outside Victoria? \***

☐ Yes ☐ No

**Post-production outside Victoria? \***

☐ Yes ☐ No

**Cast outside of Victoria? \***

☐ Yes ☐ No

**Crew outside of Victoria? \***

☐ Yes ☐ No

Pre-production

**Pre-production (outside Victoria) details \***

**Estimated percentage of pre-production outside Victoria \***

%

**Principal photography (outside Victoria) details \***

**Estimated percentage of shoot outside Victoria \***

%

**Post-production (outside Victoria) details \***

**Estimate percentage of post production outside of Victoria \***

%

**Cast (outside Victoria) details \*****Estimate percentage of cast outside of Victoria \***

%

**Crew (outside Victoria) details \*****Estimated percentage of crew outside of Victoria \***

%

## Cultural Benefits

**Please provide an indication of the cultural value of your project in terms of contribution to Australian story telling and, specifically, the cultural benefits of your project to Victoria. For example, historic importance, artistic merit, discussion of social issues etc. \***

Word count:

## Ownership of the Project

\* indicates a required field

**Please select how the applicant owns the rights to this project:**

- ☐ This project is the applicant's original work and the applicant holds all relevant rights
- ☐ The applicant has acquired all relevant rights (select this option if you have acquired rights to an original screenplay or to another form of underlying work)
- ☐ This applicant does not hold relevant rights

**Please provide details of why you don't hold the rights to this project: \***

Must be no more than 500 words

# Victorian Production Fund - Screen - Application Form 2024-25

## Form Preview

**Please upload any option agreements here \***

Attach a file:

### Underlying Work

**Is this project based on an underlying work? \***

☐ Yes ☐ No

**Title of any underlying work \***

**Author of underlying work \***

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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**Type of underlying work \***

e.g. Novel, play etc.

**Is the underlying work Victorian? (i.e created by a Victorian) \***

☐ Yes ☐ No

### Data Collection

**\* indicates a required field**

VicScreen is collecting applicant company data for research and analysis purposes into industry size, change and growth. It may also be provided to nominated third party consultants and advisors for advice, review and evaluation purposes. This information will not be used in the assessment of your application.

**How long has the RHC or Parent company been operating? \***

**How many full time employees do you have? \***

**How many part time employees do you have? \***

**How many casual employees do you have? \***

**How many projects has the company released? \***

## Privacy Statement & Applicant Declaration

\* indicates a required field

### Privacy Statement

All personal information submitted to VicScreen will be dealt with in accordance with our [Privacy statement](#).

**How did you hear about this program? \***

- ☐ VicScreen Website
- ☐ VicScreen eNewsletter
- ☐ VicScreen Social Media
- ☐ Through another organisation
- ☐ At a screen industry event
- ☐ From someone I know
- ☐ Other

**Please specify: \***

**Additional Comments (Optional)**

**Bring the action to your inbox! Join VicScreen's mailing list [here](#).**

### Applicant Declaration

- The applicant declares that they have read and understood VicScreen's current program guidelines and terms of trade. The applicant agrees and acknowledges that VicScreen reserves the right to vary its guidelines and terms of trade without notice to the applicant from time to time.



# Victorian Production Fund - Screen - Application Form 2024-25

## Form Preview

- The applicant agrees and understands that funding decisions (including the amount of funding) are discretionary and the decision to approve or reject any funding application rests with VicScreen and/or the relevant Minister.
- The applicant warrants and represents that the information provided and all attachments are, to the best of the applicant's knowledge and belief, true and correct and that it has not omitted any material information which would be required by VicScreen in relation to determining whether to approve funding of a project.
- The applicant undertakes to advise VicScreen in the event of any significant or material change to the proposed project or any supporting materials submitted regarding the project.
- The applicant warrants and represents that it owns or holds all relevant rights necessary to proceed with the proposed project outlined in this application and all materials supplied to VicScreen as part of this application will not infringe any third party's rights. The applicant agrees to indemnify and hold harmless VicScreen for and against any cost, loss, damage or expense suffered or incurred by VicScreen as a result of or arising from the use of the application and material.
- The applicant acknowledges and agrees that VicScreen may copy, store, adapt, change, edit and use, communicate and transmit any material supplied by applicants as part of this application in any media worldwide and may provide such material to nominated third party consultants and advisors for advice, review and evaluation purposes. We may also discuss your application with listed project investors/personnel for our business purposes
- You acknowledge and agree that you are submitting your personal information and VicScreen will collect this in accordance with its Privacy Policy at <https://vicscreen.vic.gov.au/legal/privacy>

### Disclosure of project information:

- You acknowledge and agree that if your application is successful, VicScreen may publish information about your project in Victorian Government media releases, on VicScreen's website, social media platforms, third party media channels (such as Youtube and Vimeo) or in VicScreen's e-newsletter for its promotional and publicity purposes only. This information may include your project's title, genre and synopsis, names and past credits of individuals comprising the key creative team and the amount of VicScreen's investment in the project.
- You acknowledge and agree that typing your name in this application form and submitting the form electronically will constitute signature by electronic communication under the *Electronic Transactions (Victoria) Act 2000* and related Acts.
- If the applicant is an individual, the individual must type their name on the form. If the applicant is a company, the authorised company officer must type their name on the form. By doing so, the authorised company officer warrants that he/she is authorised to sign this application form for and on behalf of the company.

### Name of authorised signatory \*

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

### Date \*

Must be a date

VPF Screen

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