

International Travel - Festival - Application Form 2024-25

Form Preview

Applicant summary

* indicates a required field

Please allow plenty of time to complete your application. It is important that you prepare adequately and set aside enough time to write your application.

Before you start your application:

- Read the [Guidelines](#) and VicScreen's [Terms of Trade](#).
- Review this online application form.
- Read VicScreen's [Gender & Diversity Statement](#). VicScreen is committed to promoting and supporting gender equality, diversity and inclusiveness in the Victorian screen industry and requires applicants to demonstrate diversity and inclusion in their applications.

If you have any submission questions, please contact the [Grants Officer](#) during business hours (9am to 5pm, Monday to Friday).

Please specify in what capacity you are applying to this program: *

- ☐ As a Victorian screen industry practitioner (sole trader)
- ☐ As a Victorian company with a nominated Victorian traveller (company)

Victorian screen industry practitioner or game developer applicant

Applicant name *

Title First Name Last Name

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ABN *

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The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	

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Tax Concessions

Main business location

Must be an ABN

Victorian company applicant

Company name *

Organisation Name

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register

ABN

Entity name

ABN status

Entity type

Goods & Services Tax (GST)

DGR Endorsed

ATO Charity Type

[More information](#)

ACNC Registration

Tax Concessions

Main business location

Must be an ABN

Is this a sole director company? *

☐ Yes

☐ No

Eligibility for individual applicants

* indicates a required field

General eligibility

Please confirm you are eligible to apply to VicScreen *

☐ I am an Australian citizen or Australian resident

☐ I am a Victorian resident and have resided in Victoria for the last 6 months

☐ I have the right to carry out the project or proposal that is the subject of the application (including any relevant copyright and appropriate clearances from all significant participants)

☐ I am not an employee of a broadcaster, or commissioning platform, or any related entities

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- ☐ I am not an employee of a State or Federal Government screen agency
 - ☐ I confirm that the project attached to this application is not a student production
- Must be at least 6 choices selected

Eligibility for company applicants

* indicates a required field

Please confirm that the applicant company is eligible to apply to VicScreen *

- ☐ The company is incorporated in Australia
- ☐ The company (and any related entities) is not a broadcaster, subsidiary of or jointly owned by a broadcaster or its subsidiary or related to any broadcasting entity
- ☐ The company (and any related entities) is not a commissioning platform, subsidiary of, or jointly owned by a commissioning platform or its subsidiary, or related to any commissioning platform entity
- ☐ The company (and any related entities) is not a Federal or State Government department or entity
- ☐ The company has the right to carry out the project or proposal that is the subject of this application (including relevant copyright and clearances from all significant participants)
- ☐ The applicant confirms that the project attached to this application is not a student production

Must be at least 6 choices selected

Has the company been based in, and operating out of, Victoria for at least 6 months prior to this application? *

- ☐ Yes ☐ No

Operations in Victoria

Has at least one of the company principals or the parent entity been based in Victoria for at least the last 6 months prior to application? *

- ☐ Yes, at least one of the company principals has been based in and operating out of Victoria for at least the last 6 months
- ☐ Yes, the parent entity has been based in and operating out of Victoria for at least the last 6 months
- ☐ No

In order to be eligible to apply to this program, you must be able to answer 'Yes' to one of the options listed above

What is the name of this company principal? *

What is the name of the parent entity? *

Project eligibility

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* indicates a required field

Funding is limited to one *International Travel - Festivals* grant per project.

Narrative short films must be screening in competition.

The number of *International Travel - Festivals* grants an applicant can receive for short films is capped at two.

Please select which type of eligible project you're taking to the festival: *

- | | | |
|---|---|---|
| <input type="radio"/> Game | <input type="radio"/> Television (fiction or documentary) | <input type="radio"/> Narrative documentary feature |
| <input type="radio"/> Virtual/Augmented/Mixed Reality | <input type="radio"/> Narrative short film | <input type="radio"/> Online |
| <input type="radio"/> Narrative fiction feature film | | |

Eligible VR projects must have an underlying narrative or documentary premise.

Short films

To ensure you and your short film project are eligible please confirm: *

- ☐ This project has been selected to screen in competition at the approved festival
- ☐ The applicant has not already received two grants to travel to a festival with a short film project

Must be at least 2 choices selected

What is the name of the competition in which your short film is screening? *

Narrative film, television and online projects

To ensure you and your project are eligible for this program please confirm: *

- ☐ This project has been invited to screen at the approved festival
- ☐ This project has been nominated for an award at the approved festival
- ☐ I/We have been invited to participate in a creative workshop at the approved festival
- ☐ The project has been invited to pitch at an approved festival

What category has your project been nominated for?

At what creative session will you participate at the festival?

Games/VR projects

To ensure you and your project are eligible for this program please confirm: *

- ☐ This project has been invited to screen at the approved festival

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- ☐ This project has been nominated for an award at the approved festival
- ☐ I/We have been invited to present this project at the approved festival
- ☐ The project has been invited to pitch at an approved festival

What is the name of the award your project has been nominated for? *

At what session or in which program will you be presenting your project at the festival? *

Previous funding

Has your project applied for or received development or production funding from VicScreen or any other agency? *

- ☐ Yes ☐ No

Including Screen Australia

Details of current or previous applications for this project:

Date of application	Organisation / Agency	Result	Amount requested or received
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="\$"/>
Must be a date			Must be a dollar amount

Applicant contact details

* indicates a required field

Individual applicant contact details

As the traveller, please select your role/s on the project being taken to the festival: *

- ☐ Primary producer ☐ Director ☐ Writer ☐ Games developer

Must be at least 1 choice selected

Principal place of business (must not be PO Box) *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.
Must be an Australian post code

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Postal address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.
Must be an Australian post code

Mobile *

Must be an Australian phone number

Email *

Must be an email address

Website

Must be a URL

Twitter**Facebook****Instagram**

Company contact details

Principal place of business (must not be PO Box) *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.
Must be an Australian post code

Postal address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.
Must be an Australian post code

Company mobile *

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Company landline

Must be an Australian phone number.

Email *

Must be an email address.

Account Email *

Must be an email address. All financial documents will be forwarded to this address.

Website

Must be a URL

Twitter

Facebook

Instagram

Contact for this application

Name *

Title First Name Last Name

Position with applicant company *

Mobile *

Email *

Must be an email address

Traveller details

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Who is your nominated traveller? *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Position of the traveller in relation to the applicant company *

- ☐ Key creative on the project being taken to the festival
- ☐ Applicant company director
- ☐ Both key creative and applicant company director

Traveller phone number (mobile or landline) *

Traveller email *

Must be an email address

Please indicate how many credits this person has in this role on projects that have been commercially distributed / exhibited / sold to a recognised broadcaster or commissioning platform (Film & TV credits must have a minimum cumulative length of one hour): *

- ☐ 0 ☐ 1 - 2 ☐ Other:

Please select the traveller's role/s on the project being taken to the festival: *

- ☐ Primary producer ☐ Director ☐ Writer ☐ Games developer

Must be at least 1 choice selected

Festival and travel details

* indicates a required field

Approved festival

Approved festival you wish to travel to *

**Other - On exceptional occasions a festival not on the current list may be considered by VicScreen if it has grown in significance and/or offers unique commercial opportunities.

Other *

Dates of travel

Please enter your dates of intended travel for the festival.

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Departure date for travel *

Must be a date

Return date for travel *

Must be a date

Are you directly departing from and returning to Victoria? *

☐ Yes ☐ No

If no, where are you departing from/returning to and why? *

Word count:

Budget

What is your funding request from VicScreen for this travel?

\$

Must be a dollar amount.

You can apply for up to \$4,000

Project details

* indicates a required field

Project title *

Primary platform *

- ☐ Cinema
- ☐ Television free-to-air
- ☐ Television pay

- ☐ Video On Demand (VOD) Free
- ☐ Video On Demand (VOD) Pay

Primary platform *

- ☐ PC
- ☐ Mac
- ☐ iOS
- ☐ Android
- ☐ Console
- ☐ Linux

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Project length *

Express in minutes. e.g. 90 mins, 6 x 30 mins

One sentence synopsis *

Word count:

One paragraph (3-4 sentence) synopsis *

Word count:

Twitter

Twitter page for the project

Facebook

Facebook page for project

Instagram

Instagram page for project

Please detail what percentage of your project was developed and produced in Victoria

Development / Pre production %

Production %

Post production %

<input type="text"/>	<input type="text"/>	<input type="text"/>
Must be a number	Must be a number	Must be a number

Please list the key project members for this project

Name

Role

<input type="text"/>	<input type="text"/>
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Are any of the above members travelling to this festival? *

☐ Yes

☐ No

Have you or your team members previously applied for/received travel support from other sources for this project? *

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☐ Yes

☐ No

Please provide the following details:

Name of project member	Name of Agency/ Organisation	Result	Funds or benefits applied for/received
			Dollar value or description of benefits, such as accommodation or flights

Consideration of diversity

* indicates a required field

VicScreen is committed to promoting and supporting gender equality, diversity and inclusiveness in the Victorian Screen industry and encourages all applicants to consider these issues in their applications. Applicants are encouraged to refer to our [Gender & Diversity Statement](#)

In the assessment process we take into account how your application addresses diversity across one or more core areas:

- Meaningful on screen representation of diversity in main protagonists, themes and narratives.
- Project leadership and Key Creatives

We expect applications will address one or more of the core areas listed above, if your project does not please indicate why your application should be considered for VicScreen support.

In addition we prioritise support for applicants from diverse backgrounds.

In the text box below please include any relevant information you would like VicScreen to take into account in the assessment of your application. *

Word count:

Document uploads

* indicates a required field

Please note:

- The maximum file size for uploads is 25MB per item.
- PDF is the preferred format for all uploads

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- Please upload file names as: TRAVELLER NAME - Document type

All applicants

A copy of your festival invitation *

Attach a file:

file name: TRAVELLER NAME - Festival Invitation

The CV for the person travelling *

Attach a file:

file name: TRAVELLER NAME - CV

The press kit for the invited project (if available)

Attach a file:

file name: TRAVELLER NAME - Press Kit

A travel itinerary *

Attach a file:

file name: TRAVELLER NAME - Itinerary

Travel Budget *

Attach a file:

file name: TRAVELLER NAME - Budget

Please provide a statement addressing:

- Your objectives for attending the festival
- Targeted networking opportunities available and any meetings you've scheduled
- Your additional projects in development that are suitable for pitching at the festival
- Your marketing plans for these projects

Application statement upload *

Attach a file:

Evidence of screenings/competitions/creative workshops

Please upload evidence of your project's screening date/s or participation in creative workshops: *

Attach a file:

Short film projects

Please provide evidence that your project is screening in competition at the festival *

Attach a file:

Evidence of showcase - Games/Online

Please provide evidence (including date/s) that your project is being showcased at the festival: *

Attach a file:

Projects nominated for an award

Please provide evidence that your project is nominated for an award at the festival *

Attach a file:

Any further supporting documentation

You can supply any additional documentation you wish in support of your application

Attach a file:

Privacy statement & Applicant declaration

* indicates a required field

Applicant declaration

- The applicant declares that they have read and understood VicScreen's current program guidelines and terms of trade. The applicant agrees and acknowledges that VicScreen reserves the right to vary its guidelines and terms of trade without notice to the applicant from time to time.
- The applicant agrees and understands that funding decisions (including the amount of funding) are discretionary and the decision to approve or reject any funding application rests with VicScreen and/or the relevant Minister.
- The applicant warrants and represents that the information provided and all attachments are, to the best of the applicant's knowledge and belief, true and correct and that it has not omitted any material information which would be required by VicScreen in relation to determining whether to approve funding of a project.
- The applicant warrants and represents that it owns or holds all relevant rights necessary to proceed with the proposed project outlined in this application and all

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materials supplied to VicScreen as part of this application will not infringe any third party's rights. The applicant agrees to indemnify and hold harmless VicScreen for and against any cost, loss, damage or expense suffered or incurred by VicScreen as a result of or arising from the use of the application and material.

- The applicant acknowledges and agrees that VicScreen may copy, store, adapt, change, edit and use, communicate and transmit any material supplied by applicants as part of this application in any media worldwide and may provide such material to nominated third party consultants and advisors for advice, review and evaluation purposes. We may also discuss your application with listed project investors/personnel for our business purposes
- You acknowledge and agree that you are submitting your personal information and VicScreen will collect this in accordance with its Privacy Policy at <https://vicscreen.vic.gov.au/legal/privacy>

How did you hear about this program? *

- ☐ VicScreen Website
- ☐ VicScreen eNewsletter
- ☐ VicScreen Social Media
- ☐ Through another organisation
- ☐ At a screen industry event
- ☐ From someone I know
- ☐ Other

Please specify: *

Additional Comments (Optional)

Disclosure of project information

- You acknowledge and agree that if your application is successful, VicScreen may publish information about your project in Victorian Government media releases, on VicScreen's website, social media platforms, third party media channels (such as Youtube and Vimeo) or in VicScreen's e-newsletter for its promotional and publicity purposes only. This information may include your project's title, genre and synopsis, names and past credits of individuals comprising the key creative team and the amount of VicScreen's investment in the project.
- You acknowledge and agree that typing your name in this application form and submitting the form electronically will constitute signature by electronic communication under the *Electronic Transactions (Victoria) Act 2000* and related Acts.
- If the applicant is an individual, the individual must type their name on the form. If the applicant is a company, the authorised company officer must type their name on the form. By doing so, the authorised company officer warrants that he/she is authorised to sign this application form for and on behalf of the company.

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Name of authorised signatory *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Date *

Must be a date

International Travel

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