

# Key Talent Placement - In a Company - Acquittal Form 2023-24

## Form Preview

### Placement Details

\* indicates a required field

#### Who is completing this acquittal report? \*

- ☐ Host Company ☐ Practitioner

#### Was this a company placement or a production placement? \*

- ☐ Film & Television Company Placement ☐ Games Company Placement ☐ Production Placement

Hint: Production placements take place on a single project, Company placements take place across multiple projects usually for 6-12 months

#### Type of Placement \*

- ☐ Writer ☐ Director ☐ Producer ☐ Other:

#### Type of Placement \*

- ☐ Producer ☐ Associate Producer ☐ Gameplay Designer ☐ Lead or Senior Artist ☐ Other:

#### Supervisor name \*

Title First Name Last Name

#### Practitioner name \*

Title First Name Last Name

#### Practitioner email \*

Must be an email address

#### Production title \*

#### Company name \*

Organisation Name

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## Form Preview

**Contact person for this acquittal \***

Title First Name Last Name

**Position at host company \*****Email \***

Must be an email address

**Did the practitioner complete fewer days on the placement than anticipated? \***

☐ Yes ☐ No

**How many days were completed? \***

## Practitioner Report

\* indicates a required field

**What were the tasks/activities you performed during the placement? \*****What were the main areas of organisational or technical skills development and knowledge gained during the placement? (were there particular skills you were able to demonstrate during the placement)? \*****Did you create a learning plan or similar at the beginning of the placement? Was the plan adapted during the placement, and if so, why? \*****Were there unanticipated positive or negative outcomes during your placement? \***

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**What were the professional benefits you gained during the placement? \***

**Was the duration of the placement appropriate for you? \***

- ☐ Yes, it was just right
- ☐ No, it was too short
- ☐ No, it was too long

**Was the type of the placement appropriate for you? Why/Why not? \***

**Were you at an appropriate skill level for the placement?**

- ☐ Yes
- ☐ No, I was too inexperienced
- ☐ No, I was too experienced

**Were you the correct fit for the placement? Why/Why not? \***

**Has the placement affected your career goals and whether it delivered on your objectives? \***

**What do you plan to do next in your professional skills development? \***

**Overall, did the placement experience meet your expectations? \***

**Have you discussed your placement outcomes with the company/supervisor? \***

- ☐ Yes
- ☐ No

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**Have you been offered further employment as a result of this placement? \***

☐ Yes

☐ No

**Provide details \***

**Any other comments?**

## Host Company Report

\* indicates a required field

**What were the tasks/activities performed by the candidate during the placement? \***

**What were the main areas of technical skills development and knowledge gained during the placement (were there particular skills gained and demonstrated during the placement)? \***

**Did you create a learning plan or similar at the beginning of the placement? Was the plan adapted during the placement, and if so why? \***

**Were there unanticipated positive or negative outcomes for the company and/or the candidate during the placement? \***

**Was the duration of the placement appropriate for the practitioner and/or your company?**

☐ Yes, it was just right

☐ No, it was too short

☐ No, it was too long

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**Was the practitioner at an appropriate skill level for the placement? \***

- ☐ Yes
- ☐ No, they were too inexperienced
- ☐ No, they were too experienced

**Provide details \***

**Was the practitioner a correct fit for the placement? Why/Why not? \***

**Overall, did the placement experience meet your expectations? \***

**Have you provided feedback to the candidate about their placement? \***

- ☐ Yes
- ☐ No

**Would you consider offering future employment to the practitioner? \***

- ☐ Yes
- ☐ No

**In what capacity? \***

**Have you already offered the practitioner further employment? \***

- ☐ Yes
- ☐ No

**Provide details**

**Any other comments?**

## Host Company Feedback

\* indicates a required field

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## Form Preview

Thinking about your most recent production:

**Did you have trouble sourcing Victorian based crew for your production? \***

- ☐ Yes ☐ No

**Was this due to: \***

- ☐ Overall lack of available crew ☐ Lack of suitably experienced crew  
Other

**What departments and roles did you find it most difficult to recruit for within Victoria? \***

- |   |   |
|---|---|
| <input type="checkbox"/> Action Vehicles                          | <input type="checkbox"/> Make-up & Hair               |
| <input type="checkbox"/> Art Department                           | <input type="checkbox"/> OH&S                         |
| <input type="checkbox"/> Assistant Directors & Script Supervision | <input type="checkbox"/> Post Production              |
| <input type="checkbox"/> Camera                                   | <input type="checkbox"/> Production Accountancy       |
| <input type="checkbox"/> Construction                             | <input type="checkbox"/> Production Management        |
| <input type="checkbox"/> Costume                                  | <input type="checkbox"/> Script Department            |
| <input type="checkbox"/> Grips                                    | <input type="checkbox"/> Sound                        |
| <input type="checkbox"/> Lighting                                 | <input type="checkbox"/> Special Effects & Armoury    |
| <input type="checkbox"/> Livestock                                | <input type="checkbox"/> Tuition & Technical Advisors |
| <input type="checkbox"/> Locations                                | <input type="checkbox"/> Visual Effects & Animation   |

Please first select the relevant departments.

### Action Vehicles

**Now please select the relevant roles: \***

- ☐ Action Vehicle Co-ordinator  
☐ Aerial Specialist  
☐ Marine Co-ordinator  
☐ Marine Specialist  
☐ Mechanic

### Art Department

**Now please select the relevant roles: \***

- |  |  |
|--|--|
| <input type="checkbox"/> Art Department Accountant   | <input type="checkbox"/> Production Designer     |
| <input type="checkbox"/> Art Department Co-ordinator | <input type="checkbox"/> Props Buyer             |
| <input type="checkbox"/> Art Department Runner       | <input type="checkbox"/> Set Decorator           |
| <input type="checkbox"/> Art Director                | <input type="checkbox"/> Set/Model Maker         |
| <input type="checkbox"/> Assistant Art Director      | <input type="checkbox"/> Set/Props Maker         |
| <input type="checkbox"/> Draughtsperson              | <input type="checkbox"/> Special Artist          |
| <input type="checkbox"/> Graphic Artist              | <input type="checkbox"/> Standby Props           |
| <input type="checkbox"/> Greensperson                | <input type="checkbox"/> Video Playback Operator |

### Assistant Directors & Script Supervision

**Now please select the relevant roles: \***

- ☐ 1st Assistant Director

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- ☐ 2nd Assistant Director
- ☐ 3rd Assistant Director
- ☐ Script Supervisor/Continuity

### Camera

**Now please select the relevant roles: \***

- |  |  |
|--|--|
| <input type="checkbox"/> Director of Photography | <input type="checkbox"/> Operator                          |
| <input type="checkbox"/> Casual                  | <input type="checkbox"/> Steadicam Operator                |
| <input type="checkbox"/> Clapper Loader          | <input type="checkbox"/> Underwater/Aerial Camera Operator |
| <input type="checkbox"/> Focus Puller            | <input type="checkbox"/> Video Split Operator              |

### Construction

**Now please select the relevant roles: \***

- |   |  |
|---|--|
| <input type="checkbox"/> Brush-hand               | <input type="checkbox"/> Labourer          |
| <input type="checkbox"/> Carpenter                | <input type="checkbox"/> Leading Hand      |
| <input type="checkbox"/> Construction Accountant  | <input type="checkbox"/> Painter           |
| <input type="checkbox"/> Construction Electrician | <input type="checkbox"/> Scenic Artist     |
| <input type="checkbox"/> Construction Foreman     | <input type="checkbox"/> Set Finisher      |
| <input type="checkbox"/> Construction Manager     | <input type="checkbox"/> Signwriter        |
| <input type="checkbox"/> Construction Runner      | <input type="checkbox"/> Standby Carpenter |
| <input type="checkbox"/> Head Painter             | <input type="checkbox"/> Standby Painter   |

### Costume

**Now please select the relevant roles: \***

- |   |   |
|---|---|
| <input type="checkbox"/> Costume Buyer        | <input type="checkbox"/> Costume Supervisor             |
| <input type="checkbox"/> Costume Co-ordinator | <input type="checkbox"/> Specialist Costume Manufacture |
| <input type="checkbox"/> Costume Designer     | <input type="checkbox"/> Standby Costume                |

### Grips

**Now please select the relevant roles: \***

- |                               |                                   |
|-------------------------------|-----------------------------------|
| <input type="checkbox"/> Grip | <input type="checkbox"/> Key Grip |
|-------------------------------|-----------------------------------|

### Lighting

**Now please select the relevant roles: \***

- |                                      |   |
|--------------------------------------|---|
| <input type="checkbox"/> Best Boy    | <input type="checkbox"/> Generator Operator     |
| <input type="checkbox"/> Electrician | <input type="checkbox"/> Pre-light/Rigging Crew |
| <input type="checkbox"/> Gaffer      | <input type="checkbox"/> Rigging Gaffer         |

### Livestock

**Now please select the relevant roles: \***

- |   |                                      |
|---|--------------------------------------|
| <input type="checkbox"/> Animal Trainer | <input type="checkbox"/> Stable Hand |
| <input type="checkbox"/> Horse Wrangler | <input type="checkbox"/> Wrangler    |

### Locations

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### Now please select the relevant roles: \*

- |  |   |
|--|---|
| <input type="checkbox"/> Location Manager  | <input type="checkbox"/> Location Coordinator |
| <input type="checkbox"/> Location Scouting |   |

## Make-up & Hair

### Now please select the relevant roles: \*

- |   |   |
|---|---|
| <input type="checkbox"/> Hairdresser    | <input type="checkbox"/> Special Effects & Wigs         |
| <input type="checkbox"/> Make-up Artist | <input type="checkbox"/> Special Effects Make-up Artist |

## OH&S

### Now please select the relevant roles: \*

- |   |  |
|---|--|
| <input type="checkbox"/> Nurse                          | <input type="checkbox"/> Safety Officer    |
| <input type="checkbox"/> OHS Co-ordinator or Consultant | <input type="checkbox"/> Safety Supervisor |

## Post Production

### Now please select the relevant roles: \*

- |  |   |
|--|---|
| <input type="checkbox"/> Assistant Editor                                | <input type="checkbox"/> Mixer                      |
| <input type="checkbox"/> Automated Dialogue Replacement (ADR) Supervisor | <input type="checkbox"/> Music Editor               |
| <input type="checkbox"/> Assembly Editor                                 | <input type="checkbox"/> Post-production Supervisor |
| <input type="checkbox"/> Editor  | <input type="checkbox"/> Sound Designer/Supervisor  |
| <input type="checkbox"/> Foley Artist                                    | <input type="checkbox"/> Sound Editing Assistant    |
| <input type="checkbox"/> Foley Editor                                    | <input type="checkbox"/> Sound Supervisor           |
| <input type="checkbox"/> Foley Recordist                                 | <input type="checkbox"/> Supervising Editor         |

## Production Accountancy

### Now please select the relevant roles: \*

- |   |  |
|---|--|
| <input type="checkbox"/> Accounts Assistant   | <input type="checkbox"/> Production Accountant |
| <input type="checkbox"/> Financial Controller |  |

## Production Management

### Now please select the relevant roles: \*

- |  |   |
|--|---|
| <input type="checkbox"/> Line Producer           | <input type="checkbox"/> Production Secretary |
| <input type="checkbox"/> Production Co-ordinator | <input type="checkbox"/> Unit Assistant       |
| <input type="checkbox"/> Production Manager      | <input type="checkbox"/> Unit Manager         |

## Script Department

### Now please select the relevant roles: \*

- |  |                                       |
|--|---------------------------------------|
| <input type="checkbox"/> Script Co-ordinator | <input type="checkbox"/> Story Editor |
| <input type="checkbox"/> Script Editor       |                                       |

## Sound

### Now please select the relevant roles: \*



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☐ Boom Operator

☐ Recordist

### Special Effects and Armoury

**Now please select the relevant roles: \***

☐ Armourer

☐ Mechanical Effects Co-ordinator

☐ Model Effects Co-ordinator

☐ Model Maker

☐ Special Effects Co-ordinator

☐ Special Effects Manager

### Tuition & Technical Advisors

**Now please select the relevant roles: \***

☐ Researcher

☐ Story-board Artist

### Visual Effects & Animation

**Now please select the relevant roles: \***

☐ Artist

☐ Visual Effects Co-ordinator

☐ Visual Effects Supervisor

**Please explain why you selected the above choice(s)? \***

**Did you employ personnel from outside Victoria? \***

☐ Yes

☐ No

**Please select your reason(s) for employing personnel from outside Victoria: \***

☐ Availability of Victorian personnel ☐ Experience of available Victorian personnel ☐

Desire to work with established team

Other

## Feedback

\* indicates a required field

**Thinking about your interactions with VicScreen, are there any improvements you can suggest for this type of initiative? \***

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Must be no more than 500 words

### Declaration

\* indicates a required field

All personal information submitted to VicScreen will be dealt with in accordance with our [Privacy Statement](#).

I warrant that the information contained in this form is true and correct.

**Name \***

Title

First Name

Last Name

**Declaration Date \***

Must be a date

KTP