

Incentives Remittance Questionnaire - PIAF / RLAF 2020-21

Form Preview

Project Details

* indicates a required field

Project and Company

Please select which incentive program are you acquitting: *

☐ PIAF ☐ RLAF ☐ Both PIAF & RLAF

Project title *

Production company name *

Project country of origin *

Shoot Days

Total shoot days (including non-Australian shoot days) *

Must be a number

Total Australian shoot days *

Must be a number

Total Victorian shoot days *

Must be a number

Total regional Victorian shoot days (if applicable) *

Must be a number. Enter '0' if none.

Did you complete any post production in Victoria? *

☐ Yes ☐ No

Post Production, Digital and Visual Effects Days

Total Victorian post production, digital and visual effects days *

Must be a number

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Total Australian post production, digital and visual effects days *

Must be a number

Total non-Australian post production, digital and visual effects days *

Must be a number

Locations

Please refer to our [map of Victorian regions](#) to identify regional areas

Please list key filming locations used in Victoria - metropolitan and regional

One location per row. Add extra rows as required

Expenditure

* indicates a required field

Expenditure Totals

Total cost of production *

Must be a dollar amount

Total Victorian expenditure *

Must be a dollar amount

Regional Expenditure

Please refer to our [Qualifying Regional Victorian Expenditure information sheet](#) for guidance on allowable regional expenditure

Total regional Victorian expenditure *

Must be a dollar amount

Post Production Expenditure

**Post Production Activity in Company Engaged
Victoria**

Expenditure

		Must be a dollar amount.
Sound post (exclude Music and Composer)		\$

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Picture post (excluding Editor)		
VFX		
Music/composer		

Total Post Production Expenditure in Victoria

\$

This number/amount is calculated.

Expenditure Breakdown

Please provide a breakdown of the following final expenditure (where applicable) in AU\$:

Expenditure	Victorian spend	Regional spend (if applicable)	Australian spend
The above expenditure items are examples, please add/remove as required.	Must be a dollar amount.	Must be a dollar amount.	Including Vic spend Must be a dollar amount.
Accommodation	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
Camera Equipment	<input type="text"/>	<input type="text"/>	<input type="text"/>
Construction (labour/materials)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Grip equipment	<input type="text"/>	<input type="text"/>	<input type="text"/>
Lighting equipment	<input type="text"/>	<input type="text"/>	<input type="text"/>
Location fees	<input type="text"/>	<input type="text"/>	<input type="text"/>
Per diems	<input type="text"/>	<input type="text"/>	<input type="text"/>
Studio rental	<input type="text"/>	<input type="text"/>	<input type="text"/>

Total Victorian spend

\$

This number/amount is calculated.

Total Regional spend

\$

This number/amount is calculated.

Total Australian spend

\$

This number/amount is calculated.

Wages and fees

Total wages paid to Victorians *

\$

Include cast and crew payments, both PAYG and contractors. Exclude payments for gear and equipment.

Total payroll subject to Victorian payroll tax *

\$

Must be a dollar amount

Total Victorian payroll tax *

\$

Must be a dollar amount

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Total fees paid to Victorian businesses *

\$

Must be a dollar amount

Total fees paid to regional Victorian businesses (if applicable) *

\$

Must be a dollar amount. Enter '0' if none.

Number of people employed by residency

Include cast or crew operating as contractors.

Employee	Victorian	Regional Victorian (if applicable)	Australian (non-Victorian)	Non-Australian
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	Must be a number.	Enter '0' if none. Must be a number.	Must be a number.	Must be a number.
Crew				
Actors				
Extras				
Weekly or picture deal employee				
Casuals				
Others				

Total Victorians employed

This number/amount is calculated.

Total Regional Victorians employed

This number/amount is calculated.

Total Australians (non-Victorian) employed

This number/amount is calculated.

Total Non-Australians employed

This number/amount is calculated.

Victorian Heads of Department engaged

Head of Department role	Name	Email address
		Must be an email address
Other:		

Companies engaged on the project

Please note: Companies do not include cast or crew operating as contractors

Number of Victorian companies engaged to provide goods and services *

Must be a number. Include payments for gear and equipment

Number of regional Victorian companies engaged (if applicable) *

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Must be a number. Use '0' if none

Number of Australian companies engaged *

Must be a number

Feedback

* indicates a required field

Skills/Experience

How satisfied were you with the services and experience of the Victoria crew employed on the project? *

☐ Very unsatisfied ☐ Unsatisfied ☐ Satisfied ☐ Very satisfied

If you employed crew from outside Victoria, what were your reasons for doing so? *

Now that filming is complete, would you crew differently on your next production should you film in Victoria? *

Equipment

How satisfied were you with the QUANTITY of production equipment available in Victoria? *

☐ Very unsatisfied ☐ Unsatisfied ☐ Satisfied ☐ Very satisfied

How satisfied were you with the QUALITY of production equipment available in Victoria? *

☐ Very unsatisfied ☐ Unsatisfied ☐ Satisfied ☐ Very satisfied

Comments:

If you hired equipment from outside Victoria, what were your reasons for doing so? *

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Facilities/services

How satisfied were you with the services and facilities provided by Melbourne Docklands Studios? *

☐ Very unsatisfied ☐ Unsatisfied ☐ Satisfied ☐ Very satisfied ☐ Not used

Comments:

Please select which of the following Victorian facilities/services were used for the project: *

☐ Picture post production ☐ Sound post production ☐ VFX ☐ None

At least 1 choice must be selected.

Picture post production facilities

How satisfied were you with the following aspects of the Victorian facilities used?

On set services / dailies *

☐ Very unsatisfied ☐ Unsatisfied ☐ Satisfied ☐ Very satisfied ☐ Not used

Online Editing *

☐ Very unsatisfied ☐ Unsatisfied ☐ Satisfied ☐ Very satisfied ☐ Not used

Offline Editing *

☐ Very unsatisfied ☐ Unsatisfied ☐ Satisfied ☐ Very satisfied ☐ Not used

Grading *

☐ Very unsatisfied ☐ Unsatisfied ☐ Satisfied ☐ Very satisfied ☐ Not used

DCP creation/delivery *

☐ Very unsatisfied ☐ Unsatisfied ☐ Satisfied ☐ Very satisfied ☐ Not used

Quality *

☐ Very unsatisfied ☐ Unsatisfied ☐ Satisfied ☐ Very satisfied ☐ Not used

Cost *

☐ Very unsatisfied ☐ Unsatisfied ☐ Satisfied ☐ Very satisfied ☐ Not used

Comments:

Sound post production facilities

How satisfied were you with the following aspects of the Victorian facilities used?

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- ADR *** ☐ Very unsatisfied ☐ Unsatisfied ☐ Satisfied ☐ Very satisfied ☐ Not used
- Foley *** ☐ Very unsatisfied ☐ Unsatisfied ☐ Satisfied ☐ Very satisfied ☐ Not used
- Sound design *** ☐ Very unsatisfied ☐ Unsatisfied ☐ Satisfied ☐ Very satisfied ☐ Not used
- Sound editing *** ☐ Very unsatisfied ☐ Unsatisfied ☐ Satisfied ☐ Very satisfied ☐ Not used
- Sound mastering *** ☐ Very unsatisfied ☐ Unsatisfied ☐ Satisfied ☐ Very satisfied ☐ Not used
- Sound mixing *** ☐ Very unsatisfied ☐ Unsatisfied ☐ Satisfied ☐ Very satisfied ☐ Not used
- Sound deliverables *** ☐ Very unsatisfied ☐ Unsatisfied ☐ Satisfied ☐ Very satisfied ☐ Not used
- Quality *** ☐ Very unsatisfied ☐ Unsatisfied ☐ Satisfied ☐ Very satisfied ☐ Not used
- Cost *** ☐ Very unsatisfied ☐ Unsatisfied ☐ Satisfied ☐ Very satisfied ☐ Not used

Comments:

VFX Facilities

How satisfied were you with the following aspects of the Victorian facilities used?

- Quality *** ☐ Very unsatisfied ☐ Unsatisfied ☐ Satisfied ☐ Very satisfied ☐ Not used
- Cost *** ☐ Very unsatisfied ☐ Unsatisfied ☐ Satisfied ☐ Very satisfied ☐ Not used

Comments:

Other services

How satisfied were you with the following aspects of the Victorian services used?

- Legal *** ☐ Very unsatisfied ☐ Unsatisfied ☐ Satisfied ☐ Very satisfied ☐ Not used

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Casting * ☐ Very unsatisfied ☐ Unsatisfied ☐ Satisfied ☐ Very satisfied ☐ Not used

Financial * ☐ Very unsatisfied ☐ Unsatisfied ☐ Satisfied ☐ Very satisfied ☐ Not used

Locations * ☐ Very unsatisfied ☐ Unsatisfied ☐ Satisfied ☐ Very satisfied ☐ Not used

Film permit process * ☐ Very unsatisfied ☐ Unsatisfied ☐ Satisfied ☐ Very Satisfied ☐ Not used

Comments:

Film Victoria services

How satisfied were you with the services provided by Film Victoria?

***** ☐ Very unsatisfied ☐ Unsatisfied ☐ Satisfied ☐ Very satisfied

Comments: *

General feedback

Any other general comments about your experience filming and/or post producing in Victoria:

Deliverables

*** indicates a required field**

Hard copy delivery materials

For delivery of hard copy materials below, we will now only be able to accept materials electronically, please send via dropbox to incentivesdelivery@film.vic.gov.au

If you have any questions you can contact us at the same address.

- **1 copy of the Project on DVD (PAL) or digital download**
- **High definition trailer, on digital download/flash drive**
- **EPK (if different to press kit)**
- **Publicity materials (if produced) on DVD/flash drive/digital download**

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- **High definition pre-cleared excerpts for the Project for Film Victoria's promotional use (online promotional use is limited to a maximum of 3 minutes in aggregate per episode/per Project)**
- **1 hard copy of any poster created (if produced)**

General delivery materials

- **The maximum file size for uploads is 25MB per item**
 - **If your delivery items exceed the maximum file size, please submit via hard copy or email to incentivesdelivery@film.vic.gov.au**
- **Where possible, please provide documents in PDF format**

12 different high resolution colour digital stills in jpeg format (pre-cleared for use by Film Victoria for non-commercial, publicity and promotional purposes promoting Film Victoria and the Victorian screen industry only) **including:**

- 6 stills highlighting the completed Project
- 6 stills highlighting the making of the Project in Victoria (For RLAF projects, stills should highlight the making of the Project in Regional Victoria)

*

Attach a file:

Please title files: [PROJECT TITLE] - Digital Still 1 - [Description, if applicable].jpg, .png, .tif

Final cast and crew list (including state and nationality) *

Attach a file:

Please title file: [PROJECT TITLE] - Final cast and crew list.pdf, .xlsx, .xls

Electronic copy of theatrical poster (if available)

Attach a file:

Please title file: [PROJECT TITLE] - Theatrical Poster.jpg, .png, .tif, .pdf

Press kit *

Attach a file:

Please title file: [PROJECT TITLE] - Press Kit.pdf

Final cost report *

Attach a file:

Submitted in the same financial year as completion of the Project. Please title file: [PROJECT TITLE] - Final cost report.xlsx, .xls, .pdf

Unless already supplied, please provide evidence of compliance with Credit requirements

Attach a file:

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Please title file: [PROJECT TITLE] - Evidence of credits.pdf, .jpg, .png, .tif

PIAF Delivery materials

Detailed general ledger report:

This should provide clear evidence of the actual Victorian spend (and Regional spend if RLAF) for the project as part of the overall production spend

*

Attach a file:

Please title file: [PROJECT TITLE] - General ledger report.pdf, .xlsx, .xls, .doc, .docx

Audit report which:

- provides evidence of the actual Victorian Spend for the Project and whether this:
 - has met or exceeded the Minimum Victorian Spend; or
 - is less than the Minimum Victorian Spend;
- confirms that all payments due to Victorian Residents and Victorian Companies have been made;
- must be completed by an independent qualified auditor who is a member of the Institute of Chartered Accountants or the Australian Society of Practising Accountants, or overseas equivalent;
- must not be carried out by any person who is an officer, employee or shareholder of the Applicant or any person who is an associate or relative of any officer, shareholder or employee of the Applicant; and
- includes any other information requested by Film Victoria in relation to the production of the Project in Victoria;

For projects with both PIAF & RLAF, audit report must also:

- provide evidence of the actual Victorian Spend for the Project and whether this:
 - has met or exceeded the Minimum Regional Victorian Spend; or
 - is less than the Minimum Regional Victorian Spend;

*

Attach a file:

Please title file: [PROJECT TITLE] - Audit report.pdf

Producer's Completion Statement (if required - refer to Annexure One in PIAF/RLAF agreement)

Attach a file:

Please title file: [PROJECT TITLE] - Producer's Completion Statement.pdf

RLAF Delivery materials

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Shoot schedule evidencing number of shoot days in Regional Victoria *

Attach a file:

Please title file: [PROJECT TITLE] - Shoot Schedule including Regional.pdf, .xlsx, .xls, .docx, .doc

Detailed report clearly evidencing the actual Victorian Regional Spend *

Attach a file:

Please title file: [PROJECT TITLE] - Detailed report evidencing regional spend.pdf, .xlsx, .xls, .docx, .doc

Statutory Declaration confirming the actual number of Regional Shoot dates and actual Regional Victorian Spend incurred by the Project, in the [form available on the Film Victoria website](#).

*

Attach a file:

Please title file: [PROJECT TITLE] - RLAF Statutory Declaration.pdf