

Professional Attachments Register - Application Form 2023-24

Form Preview

Applicant Status

* indicates a required field

Are you currently on the Professional Attachments Register? *

- ☐ Yes ☐ No

Which one are you? Select one: *

- ☐ I'm not on the register but would like to be considered
☐ I'm on the register and would like to update my credit and/or department roles and/or contact details
☐ I'm on the register but would like to withdraw from the register

Completing your application

Before you start your application:

- Read the [Guidelines](#) and VicScreen's [Terms of Trade](#).
- Review the online application form.
- Read VicScreen's [Gender & Diversity Statement](#). VicScreen is committed to promoting and supporting gender equality, diversity and inclusiveness in the Victorian screen industry and requests applicants to demonstrate diversity and inclusion in their application.

If you have any questions, please contact the [Grants Officer](#) during business hours (9am to 5pm, Monday to Friday)

Previous Register Details

* indicates a required field

What year were you first placed on the Professional Attachments register?

Must be a year eg. 2018

Which departments would you like to undertake an attachment in? *

- | | |
|---|---|
| <input type="checkbox"/> Camera Department | <input type="checkbox"/> Script Supervisor/Continuity |
| <input type="checkbox"/> Sound - Production | <input type="checkbox"/> VFX |
| <input type="checkbox"/> Sound - Post Production | <input type="checkbox"/> Post Production Office - Supervisor, Coordinator etc |
| <input type="checkbox"/> Assistant Director - 1st, 2nd, 3rd | <input type="checkbox"/> Costume Department |
| <input type="checkbox"/> Editing - Picture | <input type="checkbox"/> Hair Department |
| <input type="checkbox"/> Editing - Sound | <input type="checkbox"/> Makeup Department |
| <input type="checkbox"/> Art Department | <input type="checkbox"/> Animation |
| <input type="checkbox"/> Lighting/Grip Department | <input type="checkbox"/> Storyboard Artist |

Professional Attachments Register - Application Form 2023-24

Form Preview

- ☐ Electrical/Gaffer Department
- ☐ Location Department
- ☐ Production Office - Coordinator, Manager etc
- ☐ Production Accountant
- ☐ Other:

At least 1 choice and no more than 3 choices may be selected.
Your selections will override any previous choices.

Updates

What would you like to update?

- ☐ Address and contact details only
- ☐ Credit details only
- ☐ Both address and contact details, credit details and department roles

Withdrawal

Reason for withdrawing:

Your details

* indicates a required field

Please allow plenty of time to complete your application. It is important that you prepare adequately, including speaking with the Program Manager if necessary, and set aside a full day to write your application.

Name *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.
Must be an Australian post code

Postal address (if different to the above) *

Address

Professional Attachments Register - Application Form 2023-24

Form Preview

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.
Must be an Australian post code

Mobile Phone *

Must be an Australian phone number

Email *

Must be an email address

Twitter

Facebook@

Instagram

Do you have an ABN as an Individual (Sole Trader)? *

☐ Yes

☐ No

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Previous funding

Professional Attachments Register - Application Form 2023-24

Form Preview

Have you received previous funding to undertake an attachment or equivalent opportunity? *

☐ Yes ☐ No

Including Screen Australia or any other funding agency

Attachment role	Production/Project title	Position funded by:	When was this undertaken?
			Include year and approximate duration

Eligibility

* indicates a required field

General eligibility

Please confirm you are eligible to apply to VicScreen: *

- ☐ I am an Australian citizen or Australian resident
- ☐ I am a Victorian resident and have resided in Victoria for the last 6 months
- ☐ I am not an employee of a broadcaster, or commissioning platform, or any related entities
- ☐ I am not an employee of an online content provider (video on demand and subscription video on demand)
- ☐ I am not an employee of a State or Federal government screen agency
- ☐ I confirm that this activity will not contribute to credits for a course of study
- ☐ I confirm that I am not a full time student

At least 7 choices must be selected.

You must meet all of the above criteria to be eligible for this program.

Attachment eligibility

Please confirm which of the following eligibility criteria you can demonstrate within the last three years: *

- ☐ Graduate of a relevant tertiary course (such as film or animation)
- ☐ Can demonstrate production credits on at least 30 minutes of screen content
- ☐ Can demonstrate significant related experience in other parallel industries (that qualify you for the specific role such as electrician, carpenter, hair and makeup)

At least 1 choice must be selected.

Select all that apply.

Education details

Please include details on your tertiary education:

Tertiary institution	Qualification level	Course name	Year of completion

Professional Attachments Register - Application Form 2023-24

Form Preview

Production credits

Please provide details on your production [credits](#) on at least 30 minutes of screen content:

Add/remove rows as required.

Credited role	Production title	Project type	Project format	Broadcaster	Duration (mins)	Year
				If applicable		

Related experience

Please outline your relevant professional experience that qualify you for the role/s in other parallel industries: *

Word count:
no more than 200 words

Related Experience

* indicates a required field

Have you completed SET EDUCATED? *

☐ Yes ☐ No

Please upload your certificate of completion for SET EDUCATED

Attach a file:

Area/s of Interest

* indicates a required field

VicScreen's Professional Attachments Program targets the development of skills in technical areas of production.

PLEASE NOTE: The Professional Attachments program is NOT for Writers, Directors or Producers. Information on how VicScreen supports the development of these roles through the Key Talent Placements program can be found on our [website](#).

Professional Attachments Register - Application Form 2023-24

Form Preview

Please indicate which department/s you are applying to undertake an attachment in (minimum 1, maximum 3 choices) *

- | | |
|---|---|
| <input type="checkbox"/> Camera Department | <input type="checkbox"/> Script Supervisor/Continuity |
| <input type="checkbox"/> Sound - Production | <input type="checkbox"/> VFX |
| <input type="checkbox"/> Sound - Post Production | <input type="checkbox"/> Post Production Office - Supervisor, Coordinator etc |
| <input type="checkbox"/> Assistant Director - 1st, 2nd, 3rd | <input type="checkbox"/> Costume Department |
| <input type="checkbox"/> Editing - Picture | <input type="checkbox"/> Hair Department |
| <input type="checkbox"/> Editing - Sound | <input type="checkbox"/> Makeup Department |
| <input type="checkbox"/> Art Department | <input type="checkbox"/> Animation |
| <input type="checkbox"/> Lighting/Grip Department | <input type="checkbox"/> Storyboard Artist |
| <input type="checkbox"/> Electrical/Gaffer Department | <input type="checkbox"/> Production Accountant |
| <input type="checkbox"/> Location Department | <input type="checkbox"/> Other: <input type="text"/> |
| <input type="checkbox"/> Production Office - Coordinator, Manager etc | |

At least 1 choice and no more than 3 choices may be selected.

Do you have a preference for working in:

Genre *

- ☐ Documentary ☐ Fiction
Select all that apply

Format *

- ☐ Film ☐ Television
Select all that apply

Production Type *

- ☐ Physical Production ☐ Virtual Production
Select all that apply

Update Credit Details

What details do you want to update?

- ☐ Production Credits
☐ Education details
☐ Related Experience

Production credits

Please provide updated details of your [credits](#):

Credited Role	Production Title	Project Type	Project Format	Broadcaster	Duration (mins)	Year

Education Details

Professional Attachments Register - Application Form 2023-24

Form Preview

Please update details on your tertiary education:

Tertiary institution	Qualification level	Course name	Year of completion

Related Experience

Please outline your relevant professional experience that qualify you for the role/s in other parallel industries:

Personal statement

* indicates a required field

Please provide a statement (up to 500 words) outlining your objectives for undertaking an attachment. The statement should address the following:

- any experience relevant to the position(s) for which you are applying
- your understanding of the proposed role(s)
- how you expect this opportunity will help your career development
- what skills you expect to gain through an attachment

*

Word count:
no more than 500 words

Brief bio (up to 200 words) *

Word count:
no more than 200 words

Do you speak any languages other than English? *

☐ Yes

☐ No

Professional Attachments Register - Application Form 2023-24

Form Preview

Please list the languages along with your proficiency level.

Upload a recent 2-page CV that includes any professional credits and relevant experience you have.

Use the following naming convention for your upload: *FIRST NAME SURNAME - CV.pdf, .docx, .doc*

*

Attach a file:

Please limit your CV to no more than 2 pages and list only relevant experience. Where possible, please provide documents in PDF.

Provide a link to your showreel (if applicable)

e.g.: Vimeo, YouTube etc. Include password if applicable.

Demographic Questions – Collection Notice and Consent Form

* indicates a required field

DIVERSITY INFORMATION

The following section will ask personal information about your identity and background. This section is not used for eligibility or assessment purposes unless otherwise stated in the Program Guidelines.

Responding to these questions is voluntary. You can decide to skip this entire section, or to skip individual questions by selecting 'Prefer not to say'. If you choose to provide this information, it may assist us in arranging a suitable opportunity for you.

Why is VicScreen asking me these questions?

VicScreen is committed to promoting and supporting diversity being reflected in locally created screen content through the practitioners and businesses that create it and in the stories they choose to tell, and the people who attend the events and activities we support.

We aim to:

- - Support diverse, inclusive and accessible screen content
 - Increase the diversity of the Victorian talent and skills base
 - Support audience access to a broad range of screen content.

Your responses to these questions help us further these aims.

How will this information be used?

We will only use your personal information to:

Professional Attachments Register - Application Form 2023-24

Form Preview

- - Match you with opportunities that prioritise talent from underrepresented communities, and we may share your information with production companies for that purpose.
 - Create reports and analysis on demographics of our applicants (without identifying you).

We will not use your information for purposes other than those listed here unless we obtain your consent first.

How will VicScreen store my information and protect my privacy?

We understand your answers to these questions are personal and private.

VicScreen will store your application form and responses in a cloud-based file storage system, which is encrypted and physically located in Australia. Information is kept for a period of time necessary to comply with legal and regulatory requirements. Typically, information is stored for up to seven years, in line with the Public Record Office of Victoria (PROV) standards and guidelines. A request to delete your demographic information can be sent to contact@vicscreen.vic.gov.au

*

- ☐ YES - I would like to complete the demographic questions and I consent to VicScreen using my personal and sensitive information for the purposes outlined above.
- ☐ NO - I would like to skip this section.

First Peoples

Do you identify as Aboriginal and/or Torres Strait Islander?

Age

What is your date of birth?

Must be a date.

Disability

Do you identify as a person with a disability?

Disability includes long-term (lasting 6 months or more) physical, mental health, intellectual, neurological, or sensory impairments which, in interaction with various attitudinal and environmental barriers, may hinder full and effective participation in society on an equal basis with others

Do you have any accessibility or adjustment requirements for the roles you are interested in being considered for?

Gender, Sex and Sexual orientation

What best describes your gender?

Please specify:

Does your gender identity match your registered sex at birth?

What best describes your sexual orientation?

Please specify:

Cultural Diversity

What best describes your ethnic group?

Your cultural identity is the group(s) to which you feel you belong. This may be the same as your parents., grandparents or ancestors. Or you may base it on your own experiences.

What language(s) do you speak with your family or community?

Select all that apply

Please specify:

Religion

What is your religion?

Please specify:

Geographic location

Where are you living now?

Enter your postcode

Where did you grow up?

Main suburb or town where you grew up

Year you moved to Australia (if applicable)?

Main country you grew up in?

Primary carer status

Are you a primary carer of others?

Socio-economic background

Considering work, wealth, and education what best describes your family background growing up?

Considering work, wealth, and education how would you describe your background today?

Privacy statement and applicant declaration

* indicates a required field

Privacy statement

All personal information submitted to VicScreen will be dealt with in accordance with our [Privacy Statement](#).

How did you hear about this program? *

- ☐ VicScreen Website
- ☐ VicScreen eNewsletter
- ☐ VicScreen Social Media
- ☐ Through another organisation
- ☐ At a screen industry event
- ☐ From someone I know
- ☐ Other

Please specify: *

Additional Comments (Optional)

Bring the action to your inbox! Join VicScreen's mailing list [here](#).

Applicant declaration

- You acknowledge and agree that you are submitting your personal information and consent to VicScreen collecting and using your personal information in connection with your application and related purposes, in accordance with its Privacy Policy at <https://vicscreen.vic.gov.au/legal/privacy>
- You declare that you have read and understood VicScreen's current program guidelines and terms of trade. You acknowledge and agree that VicScreen reserves the right to vary its guidelines and terms of trade without notice from time to time.
- You agree and understand that funding decisions (including the amount of funding) are discretionary and the decision to approve or reject any funding application rests with VicScreen and/or the relevant Minister.
- You warrant and represent that the information provided and all attachments are, to the best of your knowledge and belief, true and correct and that you have not omitted any material information which would be required by VicScreen in assessing your application.
- You acknowledge and agree that VicScreen may copy, store, adapt, change, edit and use, communicate and transmit any material supplied by you as part of this application

Professional Attachments Register - Application Form 2023-24

Form Preview

in any media worldwide. You consent to VicScreen sharing application and personal information with host companies for the purposes of arranging and hosting placements. You acknowledge and agree that VicScreen may provide such material to nominated third parties and advisors for advice, review and evaluation purposes.

Disclosure of project information

- You acknowledge and agree that if your application is successful, VicScreen may publish information about your selection in Victorian Government media releases, on VicScreen's website, social media platforms, third party media channels (such as Youtube and Vimeo) or in VicScreen's e-newsletter for its promotional and publicity purposes only.
- You acknowledge and agree that typing your name in this application form and submitting the form electronically will constitute signature by electronic communication under the *Electronic Transactions (Victoria) Act 2000* and related Acts.

Applicant name *

Title

First Name

Last Name

Declaration date *

Must be a date

Professional Attachments

Professional Attachments