

Project Development - Documentary - Application Form 2020-21 (Apply Anytime)

Form Preview

Application Summary

* indicates a required field

Completing your application

Please ensure you prepare adequately and set aside enough time to write your application with sufficient detail.

Before you start your application:

- Read the [Guidelines](#) and Film Victoria's [Terms of Trade](#).
- Review this application form.
- Refer to Film Victoria's [Budget Guide](#) for guidance on available funding.
- Read Film Victoria's [Gender & Diversity Statement](#).

If you have any questions, please contact the Program Services Officer during business hours (9am to 5pm, Monday to Friday).

Project title *

Applicant *

The applicant can be an individual or a company but must meet the eligibility criteria for the program.

Is the applicant an individual (sole trader) writer or producer, or a company? *

☐ Writer (sole trader) ☐ Producer (sole trader) ☐ Company (Pty Ltd)

Applicants should apply as a Company if their ABN entity type is an Australian Private Company. If you are unsure, please contact the Program Services Officer for this program.

Has this project been submitted to this program before? *

☐ Yes ☐ No

When was it submitted? *

Approximate month and year

Individual Writer Applicants

* indicates a required field

Project Development - Documentary - Application Form 2020-21 (Apply Anytime)

Form Preview

Applicant details

Applicant name *

Title

First Name

Last Name

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN

Principal place of business (must not be a PO Box) *

Address

Must be an Australian post code

Postal Address *

Address

Mobile *

Landline

Must be an Australian phone number.

Primary Email *

Project Development - Documentary - Application Form 2020-21 (Apply Anytime)

Form Preview

Must be an email address

Accounts Email *

Must be an email address.

Website

Must be a URL.

Twitter

Facebook

Instagram

Eligibility for Writers

Please confirm you are eligible to apply to Film Victoria *

- ☐ I am an Australian citizen or Australian resident
- ☐ I have the right to carry out the project or proposal that is the subject of the application (including any relevant copyright and appropriate clearances from significant participants)
- ☐ I am not an employee of a broadcaster, online content provider, or related entities
- ☐ I am not an employee of a State or Federal Government screen agency
- ☐ I confirm that the project/s included in this application will not be developed as a part of, or contribute to, credits for a course of study
- ☐ I am a Victorian resident and have resided in Victoria for the last 6 months

You must meet all 6 criteria in order to be eligible for this program.

Individual Producer Applicants

* indicates a required field

Applicant Details

Applicant name *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Project Development - Documentary - Application Form 2020-21 (Apply Anytime)

Form Preview

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN

Principal place of business (must not be a PO Box) *

Address

Must be an Australian post code

Postal Address *

Address

Mobile *

Landline

Must be an Australian phone number.

Primary Email *

Must be an email address

Accounts Email *

Must be an email address.

Website

Must be a URL

Project Development - Documentary - Application Form 2020-21 (Apply Anytime)

Form Preview

Twitter

@

Facebook

@

Instagram

@

Eligibility for Producers

Please confirm you are eligible to apply to Film Victoria *

- ☐ I am an Australian citizen or Australian resident
- ☐ I have the rights to carry out the project or proposal that is the subject of the application (including any relevant copyright and appropriate clearances from significant participants)
- ☐ I am not an employee of a broadcaster, online content provider, or related entity
- ☐ I am not an employee of a State or Federal Government screen agency
- ☐ I confirm that the project or proposal included in this application will not be developed as a part of, or contribute to, credits for a course of study
- ☐ I am a Victorian resident and have resided in Victoria for the last 6 months

You must meet all 6 criteria in order to be eligible for this program.

Company Applicants

* indicates a required field

Company Details

Company name *

Organisation Name

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information

Project Development - Documentary - Application Form 2020-21 (Apply Anytime)

Form Preview

ACNC Registration
Tax Concessions
Main business location

Must be an ABN

Is this a sole director company? *

☐ Yes

☐ No

Principal place of business (must not be a PO Box) *

Address

Must be an Australian post code

Postal Address *

Address

Company Mobile *

Company Landline

Must be an Australian phone number.

Company Email *

Must be an email address

Accounts Email *

Must be an email address.

Website

Must be a URL

Twitter

Facebook

Project Development - Documentary - Application Form 2020-21 (Apply Anytime)

Form Preview

Instagram

@

Contact person for this application *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Position with applicant company *

Mobile *

Email *

Must be an email address

Company Signatory

For sole director companies, if you are successful in securing funding, Film Victoria will require the company director or authorised officer to sign the funding agreement.

Please provide the following details for your company director, or authorised signatory for the company:

Company signatory *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Position *

Email *

Must be an email address.

Company Signatories

For companies with multiple directors, if you are successful in securing funding, Film Victoria will require two signatories on the funding agreement.

Please provide the following details for two company directors, or authorised signatories for the company:

Company Signatory one

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Project Development - Documentary - Application Form 2020-21 (Apply Anytime)

Form Preview

Position *

Email *

Must be an email address.

Company Signatory two *

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Position *

Email *

Must be an email address.

Company Eligibility

Please confirm the applicant company is eligible to apply to Film Victoria *

- ☐ The company is incorporated and carrying on business in Australia
- ☐ The company (and any related entities) is not a broadcaster, subsidiary of, or jointly owned by a broadcaster or its subsidiary, or related to any broadcasting entity
- ☐ The company (and any related entities) is not an online content provider, subsidiary of, or jointly owned by an online content provider or its subsidiary, or related to any online content providing entity
- ☐ The company (and any related entities) is not a Federal or State Government screen agency
- ☐ The company has the right to carry out the project or proposal that is the subject of this application (including relevant copyright and appropriate clearances from all significant participants)
- ☐ The company confirms that this project or proposal will not contribute to credits for a course of study

You must meet all of the above criteria to be eligible for this program.

Has the company been based in, and operating out of, Victoria for at least 6 months prior to this application? *

- ☐ Yes ☐ No

Has at least one of the company principals and or the parent entity been based in Victoria for at least the last 12 months prior to application? *

- ☐ Yes, at least one of the company principals has been based in and operating out of Victoria for at least the last 12 months
- ☐ Yes, the parent entity has been based in and operating out of Victoria for at least the last 12 months

Project Development - Documentary - Application Form 2020-21 (Apply Anytime)

Form Preview

What is the name of this company principal? *

What is the name of the parent entity? *

Project Details

* indicates a required field

Project title *

Previous title/s

If your project has changed titles during development

One sentence synopsis *

One paragraph (3-4 sentence) synopsis *

Current stage of development *

Proposed stage of development *

Release & Platform

Project type *

What is the project's primary release platform? *

Project Length

What is the total duration of your project? *

Project Development - Documentary - Application Form 2020-21 (Apply Anytime)

Form Preview

Minutes

Project Length

For series, how many episodes are there? *

Must be a number.

How long is each episode? *

Minutes

Genre *

- | | | |
|--|--|--|
| <input type="checkbox"/> Animation | <input type="checkbox"/> Family | <input type="checkbox"/> Natural History |
| <input type="checkbox"/> Arts | <input type="checkbox"/> Fantasy | <input type="checkbox"/> Observational |
| <input type="checkbox"/> Biography | <input type="checkbox"/> Health | <input type="checkbox"/> Political |
| <input type="checkbox"/> Comedy | <input type="checkbox"/> History | <input type="checkbox"/> Science |
| <input type="checkbox"/> Crime | <input type="checkbox"/> Human Rights | <input type="checkbox"/> Social |
| <input type="checkbox"/> Environmental | <input type="checkbox"/> Investigative | <input type="checkbox"/> Sport |
| <input type="checkbox"/> Ethnographic | <input type="checkbox"/> Musical | <input type="checkbox"/> War |
| <input type="checkbox"/> Essayistic | <input type="checkbox"/> Mystery | |

At least 1 choice and no more than 3 choices may be selected.

Please provide a description of the project's development history to date: *

Must be no more than 300 words

Please outline the activities you propose to undertake in the next stage of development: *

Must be no more than 300 words

Please provide a market overview of the project:

- Who is your target audience and why will your project appeal to this audience?
- What are your production financing and distribution strategies?

Market overview: *

Project Development - Documentary - Application Form 2020-21 (Apply Anytime)

Form Preview

Must be no more than 300 words

Do you have market interest in your project? *

☐ Yes

☐ No

Please upload evidence of your market interest *

Attach a file:

The maximum file size for uploads is 25MB per item.

Project Materials

* indicates a required field

Project Pitch

Our preferred format is pitch to camera. If submitting a pitch to camera, you will need to supply a link (preferably Vimeo or YouTube) and the video must not exceed 3 minutes.

We recommend that you start working on your pitch video well ahead of the deadline so that you have enough time to work through any tech issues, as late applications cannot be accepted.

Here are some tips for crafting a compelling video:

- The pitch video is not a sizzle reel, although you can use images or clips to help communicate your project's tone or look
- Production quality is less important – you can shoot it on your mobile and edit it on a laptop
- The pitch video does not have to be done in a single take – feel free to edit as you see fit
- You don't have to be in the pitch video but it's worth considering that you're probably the best advocate for your project and what the panel might miss by not hearing directly from you
- Use your three minutes strategically – do not rehash the synopsis or other written materials submitted as part of your application

How would you like to submit your pitch? *

☐ Pitch to camera

☐ Pitch doc

Pitch Video

Project Development - Documentary - Application Form 2020-21 (Apply Anytime)

Form Preview

Tell us about the creative team, your vision for the project and your passion for telling this story.

- What inspired you to tell this story?
- Why do you think this story needs to be told now?
- Why are you well-placed to tell this story – what is your special connection to the material or subjects?
- What is the story really about – the major themes?
- What are the elements that will make your project stand out in the market?

Your video must not exceed 3 minutes.

Pitch Video Link *

Preferred platforms are Vimeo or YouTube

Do you require a password to view this video? *

☐ Yes

☐ No

Please enter the password here: *

Pitch Doc

Tell us about the creative team, your vision for the project and your passion for telling this story.

- What inspired you to tell this story?
- Why do you think this story needs to be told now?
- Why are you well-placed to tell this story – what is your special connection to the material or subjects?
- What is the story really about – the major themes?
- What are the elements that will make your project stand out in the market?

Please upload a 5-10 page pitch document (PDF version):

The maximum file size for uploads is 25MB per item *

Attach a file:

Please adhere to the following naming convention for any uploaded materials: [PROJECT TITLE] - <Name of document> (e.g. THE PARTY - Script Sample)

Creative Materials

Please upload a sample (PDF versions) of the proposed project.

For Documentary feature films, one-offs, television or online series:

- Outline or treatment
- Next stage development notes (see further information below)

Project Development - Documentary - Application Form 2020-21 (Apply Anytime)

Form Preview

For VR projects:

- Draft treatment or script
- Preliminary proof of concept
- Next stage development notes (see further information below)

Next Stage Development Notes

These notes are a critical analysis of the creative materials that identify the challenges present in the current project materials and articulate strategies to address these issues in the next stage/s of development. These notes are specific rather than general and may address matters such as:

- challenges of access to the people or 'world' of the concept/story
- challenges relating to research processes
- challenges in capturing footage for a teaser
- challenges in identifying the key narrative beats

The maximum file size for uploads in 25MB per item *

Attach a file:

Please adhere to the following naming convention for any uploaded materials: [PROJECT TITLE] - <Name of document> (e.g. THE PARTY - Script Sample)

Project Team

* indicates a required field

Confirmed Key Creatives

Applicants and key creatives (Writer, Producer and Director) must be [Victorian](#).

Please only include **CONFIRMED** key creative members in this section. If you have any additional members of the creative team, please list them in the **ADDITIONAL PERSONNEL** section.

Writer

Name *

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Email *

Must be an email address

State *

All members of the creative team must be Victorian

Project Development - Documentary - Application Form 2020-21 (Apply Anytime)

Form Preview

Please indicate how many credits this person has in this role on projects that have been commercially distributed or exhibited or sold to a recognised broadcaster or commissioning platform: *

☐ 0 ☐ 1 - 2 ☐ 3+

Film & TV credits must have a minimum cumulative length of one hour

Bio *

Must be no more than 200 words.

Producer

Name *

Title First Name Last Name

Email *

Must be an email address

State *

All members of the creative team must be Victorian

Please indicate how many credits this person has in this role on projects that have been commercially distributed or exhibited or sold to a recognised broadcaster or commissioning platform: *

☐ 0 ☐ 1 - 2 ☐ 3+

Film & TV credits must have a minimum cumulative length of one hour

Bio *

Must be no more than 200 words.

Is there a director attached to this project? *

☐ Yes ☐ No

Director

Name *

Title First Name Last Name

Email *

Project Development - Documentary - Application Form 2020-21 (Apply Anytime)

Form Preview

Must be an email address.

State *

All members of the creative team must be Victorian

Please indicate how many credits this person has in this role on projects that have been commercially distributed or exhibited or sold to a recognised broadcaster or commissioning platform: *

☐ 0 ☐ 1 - 2 ☐ 3+

Film & TV credits must have a minimum cumulative length of one hour

Bio *

Must be no more than 200 words.

Additional Personnel

Are there any additional personnel working on this project? *

☐ Yes ☐ No

Please list any additional personnel working on or proposed for this stage of development:

Name			Role	Email	Residency	Country
				We require a valid email address for each person involved in the project	For key personnel residing in Australia.	For Key Personnel residing abroad
Title	First Name	Last Name				

Budget & Previous Funding

* indicates a required field

Refer to Film Victoria's [Budget Guide](#) for guidance on available funding.

What is your total ask of Film Victoria? *

\$

Must be a dollar amount.

Total development budget for this stage *

\$

Project Development - Documentary - Application Form 2020-21 (Apply Anytime)

Form Preview

This figures includes your funding request from Film Victoria, your own contribution and any third party contributions for this stage of development

Estimated total production budget *

\$

This is just an estimate for your production spend

Itemised Budget

Complete the following table with an itemised breakdown of the budget for this stage of development. Office overheads are not an allowable expense.

Item	Applicant contribution	Any co-funding	Film Victoria	Item total
Use the 'Add Row' button if required	Must be a dollar amount.	Must be a dollar amount.	Must be a dollar amount.	This number/amount is calculated.
	\$	\$	\$	\$

Total applicant contribution

\$

This number/amount is calculated.

Total co-funding contribution

\$

This number/amount is calculated.

Total Film Victoria contribution

\$

This number/amount is calculated.

Budget total

\$

This number/amount is calculated.

Previous Funding

Have you previously applied for, or received funding for this project from Film Victoria or any other screen agency? *

☐ Yes

☐ No

Including Screen Australia

Please detail any current or previous funding submissions:

Date of application	Organisation/ agency	Program	Result	If successful, amount received
Must be a date.				Put '\$0' if unsuccessful' or 'pending'
				\$

Total amount received

\$

This number/amount is calculated.

Ownership of the Project

Project Development - Documentary - Application Form 2020-21 (Apply Anytime)

Form Preview

* indicates a required field

Copyright & Chain of Title

To be eligible for Project Development Funding, you must have the rights to develop the project. Here are some things to consider before you submit your funding application:

- Is the project your original work?
- Are you the writer? If not, do you have an agreement with the writer?
- Is the project based on an underlying work (eg. novel, play) written by someone else? If so, do you have the rights to use that work as the basis for the script?
- Do you have an option agreement for any underlying work? If so, does it grant you the exclusive right to:
 - develop the project for at least 12 months after receiving any funding from Film Victoria; and
 - extend the option for at least 12 months?

Please indicate how you hold the rights in the project: *

- ☐ The project is your original work, and you own all rights to develop the project
- ☐ The project is not your original work but you have written agreements that grant you the rights to develop the project (e.g. writer's agreement; option agreement, underlying work)
- ☐ You share rights in the project with someone else (e.g., co-production agreement; co-writers agreement)

Chain of Title

The project is not your original work but these written agreements grant you rights to develop the project (e.g. writer's agreement; option agreement):

Type of agreement	Date the agreement was signed	Parties to the agreement	Your rights
e.g. Option Agreement, Writer's Agreement, etc.	e.g. 1 June 2018. If agreement is unsigned please type "not yet signed"	e.g. Between applicant company or individual (Smith Pty Ltd) and name of writer/publisher, etc.	e.g. length of option, extension period, etc.

Co-production

You share rights in the project with someone else under the following arrangements (e.g., co-production agreement; co-writers agreement):

Type of agreement	Date the agreement was signed	Parties to the agreement	Your rights
e.g. Option Agreement, Writer's Agreement, etc.	e.g. 1 June 2018. If agreement is unsigned please type "not yet signed"	e.g. Between applicant company or individual (Smith Pty Ltd) and	e.g. length of option, extension period, etc.

Project Development - Documentary - Application Form 2020-21 (Apply Anytime)

Form Preview

		name of writer/publisher, etc.	

Underlying Work

Is this project based on an underlying work? *

☐ Yes ☐ No

e.g. novel, stage play, previous drafts of the script

The project is based on the following underlying work (e.g., novel, stage play, previous drafts of the script):

Please note, projects based on underlying work must have an exclusive option to the rights of that work for at least 12 months from the date of the Film Victoria Development Agreement plus a right to extend for a further 12 months.

Title of any underlying work *

Author of underlying work *

Title First Name Last Name

--	--	--

Type of underlying work *

e.g. novel, stageplay, short film, previous drafts of the script, etc.

Please upload any option agreements here *

Attach a file:

Diversity & Indigenous content

* indicates a required field

Consideration of Diversity

Film Victoria is committed to promoting and supporting gender equality, diversity and accessibility in the Victorian Screen industry and require all applicants to consider these issues in their applications. Applicants are encouraged to refer to our [Gender & Diversity Statement](#).

In the assessment process we will take into account how robustly your application advances diversity across one or more core areas:

- On screen representation, themes and narratives – meaningful representation of diversity in main protagonists, themes and narratives.

Project Development - Documentary - Application Form 2020-21 (Apply Anytime)

Form Preview

- Project leadership and Key Creatives (allowances will be made for projects with smaller teams)
- Industry access and opportunities for training/career progression/mentoring.

We expect all applications will address one or more of the core areas listed above and your project will be uncompetitive if it fails to do so. If your project does not please indicate why your application should be considered for exemption from the above diversity requirements. *

Indigenous Content

Indigenous content can mean that your project:

- Is based on or includes Indigenous stories
- Has Indigenous characters
- Features representations of Indigenous culture

Film Victoria does not currently support projects with significant First People's content without a member of the key creative team coming from an appropriate background.

Does your project contain Indigenous content? *

☐ Yes

☐ No

Please provide details of input received and consultation entered into, the names of relevant communities and advisors and how this input has influenced the development of your project: *

You may be asked to provide agreements relating to research, consultation etc.

Victorian Elements

*** indicates a required field**

Production Details

Film Victoria expects 100% of production and post production to occur in Victoria, but acknowledges that co-productions and story content may sometimes require otherwise.

Detail where production will occur during each stage, add "0" rather than leaving field blank:

Note: Refer to the Terms of Trade 4.3 and 4.4 for repayment obligations.

Project Development - Documentary - Application Form 2020-21 (Apply Anytime)

Form Preview

In Victoria

% during pre-production *

Must be a number.

% during production *

Must be a number.

% during post-production *

Must be a number.

Interstate

% during pre-production *

Must be a number.

% during production *

Must be a number.

% during post-production *

Must be a number.

Internationally

% during pre-production *

Must be a number.

% during production *

Must be a number.

% during post-production *

Must be a number.

Please identify any elements that are likely to be non-Victorian: *

Additional Information

What impact (if any) will COVID-19 restrictions potentially have on your team or your project? Please advise only on those that impact your immediate team or plans - e.g. events you may be unable to incorporate into your plans, transitioning to remote work and so on.

Word count:

Must be no more than 500 words.

Privacy Statement & Applicant Declaration

* indicates a required field

Privacy statement

All personal information submitted to Film Victoria will be dealt with in accordance with our [Privacy Statement](#).

How did you hear about this program? *

- ☐ Film Victoria e-news
- ☐ Film Victoria website
- ☐ Film Victoria Facebook

Project Development - Documentary - Application Form 2020-21 (Apply Anytime)

Form Preview

- ☐ Film Victoria Twitter
- ☐ In the media
- ☐ Industry peers
- ☐ Industry events
- ☐ Other organisations' social media or e-news
- ☐ Other

Please specify: *

Additional Comments (Optional)

Applicant Declaration

- The applicant declares that they have read and understood Film Victoria's current program guidelines and terms of trade. The applicant agrees and acknowledges that Film Victoria reserves the right to vary its guidelines and terms of trade without notice to the applicant from time to time.
- The applicant agrees and understands that funding decisions (including the amount of funding) are discretionary and the decision to approve or reject any funding application rests with Film Victoria and/or the relevant Minister.
- The applicant warrants and represents that the information provided and all attachments are, to the best of the applicant's knowledge and belief, true and correct and that it has not omitted any material information which would be required by Film Victoria in relation to determining whether to approve funding of a project.
- The applicant undertakes to advise Film Victoria in the event of any significant or material change to the proposed project or any supporting materials submitted regarding the project.
- The applicant warrants and represents that it owns or holds all relevant rights necessary to proceed with the proposed project outlined in this application and all materials supplied to Film Victoria as part of this application will not infringe any third party's rights. The applicant agrees to indemnify and hold harmless Film Victoria for and against any cost, loss, damage or expense suffered or incurred by Film Victoria as a result of or arising from the use of the application and material.
- The applicant acknowledges and agrees that Film Victoria may copy, store, adapt, change, edit and use, communicate and transmit any material supplied by applicants as part of this application in any media worldwide and may provide such material to nominated third party consultants and advisors for advice, review and evaluation purposes. We may also discuss your application with listed project investors/personnel for our business purposes

Disclosure of Project Information

- You acknowledge and agree that if your application is successful, Film Victoria may publish information about your project in Victorian Government media releases, on Film Victoria's website, social media platforms, third party media channels (such as Youtube and Vimeo) or in Film Victoria's e-newsletter for its promotional and publicity purposes

Project Development - Documentary - Application Form 2020-21 (Apply Anytime)

Form Preview

only. This information may include your project's title, genre and synopsis, names and past credits of individuals comprising the key creative team and the amount of Film Victoria's investment in the project.

- You acknowledge and agree that typing your name in this application form and submitting the form electronically will constitute signature by electronic communication under the *Electronic Transactions (Victoria) Act 2000* and related Acts.
- If the applicant is an individual, the individual must type their name on the form. If the applicant is a company, the authorised company officer must type their name on the form. By doing so, the authorised company officer warrants that he/she is authorised to sign this application form for and on behalf of the company.

Applicant name/authorised signatory *

Title

First Name

Last Name

Date *

Must be a date

Project Development Documentary

Project Development Documentary