

# Specialist Placements Register - Application Form 2023-24

## Form Preview

### Applicant Status

\* indicates a required field

**Please complete this application form only if you are NOT currently on the Specialist Placements Register \***

☐ I'm not on the register but would like to be considered

### Applicant details

\* indicates a required field

#### Completing your application

Please allow plenty of time to complete your application. It is important that you prepare adequately and set aside enough time to write your application.

Before you start your application:

- Read the [Guidelines](#) and VicScreen's [Terms of Trade](#).
- Review this online application form.
- Read VicScreen's [Gender & Diversity Statement](#). VicScreen is committed to promoting and supporting gender equality, diversity and inclusiveness in the Victorian screen industry. We therefore prioritise support for applicants from diverse backgrounds and request applicants to demonstrate diversity and inclusion in their application.

**Please Note that we only accept identified target roles for the Specialist Placement program. For a complete list of the roles we are prioritising, please visit our website [here](#).**

If you have any questions, please contact the relevant [Grants Officer](#) during business hours (9am to 5pm, Monday to Friday).

**Are you applying with a sole trader ABN or your company ABN? \***

☐ Individual (Sole Trader) ☐ Company

Note: If you are applying with a company ABN, you must be a director/signatory of that company, it cannot be your employer's company

#### Individual Details

**Applicant name \***

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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**Email \***

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Must be an email address.

### **ABN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

### **Mobile Phone \***

Must be an Australian phone number

### **Address (must not be a PO Box) \***

Address

  

Must be an Australian post code

### **Postal address \***

Address

  

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Must be an Australian post code

### **Website**

Must be a URL.

### **Twitter**

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@

### Facebook

@

### Instagram

@

## Company Details

If you are using a company ABN for this application you must be an authorised signatory of the company in order to apply using a company ABN.

### Applicant company name \*

Organisation Name

### Your title / position in company \*

### Applicant Company ABN \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

### Is this a sole director company? \*

☐ Yes

☐ No

### Principal place of business (must not be PO Box) \*

Address

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Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.  
Must be an Australian post code

### Postal Address (if different to the above) \*

Address

  

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

### Company Phone Number \*

### Company Email \*

Must be an email address.

### Website

Must be a URL.

## Contact Details

### Your name \*

Title First Name Last Name

### Mobile \*

Must be an Australian phone number.

### Email \*

Must be an email address.

## Previous funding

### Have you received previous funding to undertake a placement or equivalent opportunity? \*

☐ Yes ☐ No

Including Screen Australia or any other funding agency

Please provide details, including:

- Role

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- Project/Production/Company title
- Duration
- Year
- Who was the position funded by

**Provide details of any previous funding to undertake a placement or equivalent opportunity \***

## Eligibility

\* indicates a required field

### General eligibility

**Please confirm you are eligible to apply to VicScreen: \***

- ☐ I am an Australian citizen or Australian resident
- ☐ I am a Victorian resident and have resided in Victoria for the last 6 months
- ☐ I am not an employee of a broadcaster, or commissioning platform, or any related entities
- ☐ I am not an employee of an online content provider (video on demand and subscription video on demand)
- ☐ I am not an employee of a State or Federal government screen agency
- ☐ I confirm that this activity will not contribute to credits for a course of study

At least 6 choices must be selected.

### Role

**To view the list of target roles for the Specialist Placement Program, please refer to our website [here](#).**

**Which identified Technical Role would you like to be considered for:**

Only one role can be listed. Only identified target roles are available for consideration.

**Do you have a preference for working in:**

**Genre \***

- ☐ Fiction ☐ Documentary

Select all that apply

**Format \***

- ☐ Film ☐ Television

Select all that apply

**Production Type \***

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☐ Physical Production ☐ Virtual Production  
Select all that apply

### Placement eligibility

**Applicants must be a [mid-career](#) practitioner who has the relevant professional experience to be engaged in one or more of the identified technical roles, as demonstrated through existing relevant qualifications and experience.**

**Please confirm you meet the eligibility criteria \***

- ☐ Yes, I am a mid-career practitioner who has relevant professional experience to be engaged in the technical role identified above, as demonstrated through existing relevant qualifications and experience
- ☐ No

**Are you currently on VicScreen's Key Talent Placement Register? \***

- ☐ Yes ☐ No

**Are you currently on VicScreen's Professional Attachments Register? \***

- ☐ Yes ☐ No

### Credit details

#### Details of credits

**Please provide details of your [credits](#) relevant to the role identified above:**

Project title	Role/Credit	Project type	Project format	Length	Year of Production	This project has been content provider/agency	BroadcastLink to distributedMDb or project website

### Personal statement

\* indicates a required field

**Placements present a unique opportunity for the successful applicant to be employed in a specific role, earning an appropriate credit and ensuring they can take the next step forward in their career trajectory. Please provide a statement that outlines your specific objectives for undertaking a placement like this.**

**The statement should address the following:**

- The specific skills you expect to gain from a placement and how this will assist in progressing your career objectives
  - *i.e. I am at point X in my career and I want to get to point Z. This placement will help me on this path by...*

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### Statement \*

Word count:  
no more than 500 words

**Please upload a recent 2-page CV that includes details of your experience**

**Use the following naming convention for your upload:** [FIRST NAME] [SURNAME] - CV.pdf, .docx, .doc

\*

Attach a file:

Please limit your CV to 2 pages and list only relevant experience

**Do you speak any languages other than English? \***

☐ Yes ☐ No

**Please list the languages along with your proficiency level. \***

**Please provide a link to your showreel, and password if applicable**

e.g.: Vimeo, YouTube etc

## Demographic Questions – Collection Notice and Consent Form

\* indicates a required field

### DIVERSITY INFORMATION

The following section will ask personal information about your identity and background. This section is not used for eligibility or assessment purposes unless otherwise stated in the Program Guidelines.

Responding to these questions is voluntary. You can decide to skip this entire section, or to skip individual questions by selecting 'Prefer not to say'. If you choose to provide this information, it may assist us in arranging a suitable opportunity for you.

**Why is VicScreen asking me these questions?**

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VicScreen is committed to promoting and supporting diversity being reflected in locally created screen content through the practitioners and businesses that create it and in the stories they choose to tell, and the people who attend the events and activities we support.

We aim to:

- - Support diverse, inclusive and accessible screen content
  - Increase the diversity of the Victorian talent and skills base
  - Support audience access to a broad range of screen content.

Your responses to these questions help us further these aims.

### **How will this information be used?**

We will only use your personal information to:

- - Match you with opportunities that prioritise talent from underrepresented communities, and we may share your information with production companies for that purpose.
  - Create reports and analysis on demographics of our applicants (without identifying you).

We will not use your information for purposes other than those listed here unless we obtain your consent first.

### **How will VicScreen store my information and protect my privacy?**

We understand your answers to these questions are personal and private.

VicScreen will store your application form and responses in a cloud-based file storage system, which is encrypted and physically located in Australia. Information is kept for a period of time necessary to comply with legal and regulatory requirements. Typically, information is stored for up to seven years, in line with the Public Record Office of Victoria (PROV) standards and guidelines. A request to delete your demographic information can be sent to [contact@vicscreen.vic.gov.au](mailto:contact@vicscreen.vic.gov.au)

\*

- ☐ YES - I would like to complete the demographic questions and I consent to VicScreen using my personal and sensitive information for the purposes outlined above.
- ☐ NO - I would like to skip this section.

## First Peoples

### **Do you identify as Aboriginal and/or Torres Strait Islander?**

## Age

### **What is your date of birth?**

Must be a date.



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### Disability

**Do you identify as a person with a disability?**

*Disability includes long-term (lasting 6 months or more) physical, mental health, intellectual, neurological, or sensory impairments which, in interaction with various attitudinal and environmental barriers, may hinder full and effective participation in society on an equal basis with others*

**Do you have any accessibility or adjustment requirements for the roles you are interested in being considered for?**

### Gender, Sex and Sexual orientation

**What best describes your gender?**

**Please specify:**

**Does your gender identity match your registered sex at birth?**

**What best describes your sexual orientation?**

**Please specify:**

### Cultural Diversity

**How would you describe your cultural identity?**

Select all that apply. Your cultural identity is the group(s) to which you feel you belong. This may be the same as your parents, grandparents or ancestors. Or you may base it on your own experiences.

**Additional options:**

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Select all that apply

**What language(s) do you speak with your family or community?**

Select all that apply

**Please specify:**

Religion

**What is your religion?**

**Please specify:**

Geographic location

**Where are you living now?**

**Enter your postcode**

**Where did you grow up?**

**Main suburb or town where you grew up**

**Year you moved to Australia (if applicable)?**

**Main country you grew up in?**

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Primary carer status

**Are you a primary carer of others?**

Socio-economic background

**Considering work, wealth, and education what best describes your family background growing up?**

**Considering work, wealth, and education how would you describe your background today?**

## Privacy statement and applicant declaration

\* indicates a required field

Privacy statement

All personal information submitted to VicScreen will be dealt with in accordance with our [Privacy Statement](#).

**How did you hear about this program? \***

- ☐ VicScreen Website
- ☐ VicScreen eNewsletter
- ☐ VicScreen Social Media
- ☐ Through another organisation
- ☐ At a screen industry event
- ☐ From someone I know
- ☐ Other

**Please specify: \***

**Additional Comments (Optional)**

**Bring the action to your inbox! Join VicScreen's mailing list [here](#).**

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### Applicant declaration

- You acknowledge and agree that you are submitting your personal information and consent to VicScreen collecting and using your personal information in connection with your application and related purposes, in accordance with its Privacy Policy at [vicscreen.vic.gov.au/legal/privacy](https://vicscreen.vic.gov.au/legal/privacy)
- You declare that you have read and understood VicScreen's current program guidelines and terms of trade. You acknowledge and agree that VicScreen reserves the right to vary its guidelines and terms of trade without notice from time to time.
- You agree and understand that funding decisions (including the amount of funding) are discretionary and the decision to approve or reject any funding application rests with VicScreen and/or the relevant Minister.
- You warrant and represent that the information provided and all attachments are, to the best of your knowledge and belief, true and correct and you have not omitted any material information which would be required by VicScreen in assessing your application.
- You acknowledge and agree that VicScreen may copy, store, adapt, change, edit and use, communicate and transmit any material supplied by you as part of this application in any media worldwide. You consent to VicScreen sharing application and personal information with host companies for the purpose of arranging and hosting placements. You acknowledge and agree that VicScreen may provide such material to nominated third parties and advisors for advice, review and evaluation purposes.

### Disclosure of application information

- You acknowledge and agree that if your application is successful, VicScreen may publish information about your selection in Victorian Government media releases, on VicScreen's website, social media platforms, third party media channels (such as Youtube and Vimeo) or in VicScreen's e-newsletter for its promotional and publicity purposes only.
- You acknowledge and agree that typing your name in this application form and submitting the form electronically will constitute signature by electronic communication under the *Electronic Transactions (Victoria) Act 2000* and related Acts.

### Applicant name/authorised signatory \*

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

### Submission Date \*

Must be a date

### Specialist Placements

Specialist Placements