

Application Form - VSI / RLAF 2021-22

Form Preview

Applicant summary

* indicates a required field

Applicants are strongly encouraged to speak to VicScreen prior to submitting an application.

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For application technical issues or form submission enquiries please contact Connie Boyce, Program Services Officer, connie.boyce@vicscreen.vic.gov.au or +61 3 9660 3267.

Before you start your application:

- Read the [VSI Guidelines](#) and/or the [RLAF Guidelines](#)
- Review the [Qualifying Victorian Expenditure Info Sheet](#) and/or [Qualifying Regional Victorian Expenditure Info Sheet](#)

Application type

VicScreen's Victorian Screen Incentive (VSI) program is an economic development initiative that offers grants to attract footloose screen projects to undertake production and/or post-production activities in Victoria.

VicScreen also offer an incentive on production activities in regional Victoria through its Regional Location Attraction Fund (RLAF).

Please indicate which incentive you are applying for: *

- Victorian Screen Incentive (VSI)
- Regional Location Attraction Fund (RLAF)

At least 1 choice must be selected.

Applications for the Victorian Screen Incentive (VSI) must demonstrate one of the following minimum [Qualifying Victorian Spend](#) requirement thresholds:

AU\$3,500,000 for Physical Production, or Physical Production and Post-Production AU\$500,000 for Post-Production AU\$1,000,000 for Animation AU\$1,000,000 for VFX Only

Applications for Games Production should refer to the [VSI Games application form](#).

Please indicate what type/s of funding you are applying for: *

- Physical Production (excluding Light Entertainment)
- Physical Production and Post-Production (excluding Light Entertainment)
- Light Entertainment
- Post-Production
- Animation
- VFX only

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Applicant details

Applicant company name *

Organisation Name

Production Company / SPV / Production Services Company

Is this a sole director company? *

Yes No

Is the applicant company incorporated in Australia? *

Yes No

Is the applicant company based in Victoria?

Yes No

Is the applicant also the rights holding company? *

Yes No

Principal place of business (must not be a PO box) *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.
Must be an Australian post code

Postal Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Mobile Phone *

Company Email Address *

Must be an email address.

Account Email (if different to above)

Must be an email address.

Company website

Must be a URL.

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Contact details for this application

Company/Application contact *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Position within applicant company *

Contact phone number *

Contact email address *

Must be an email address.

ABN details (Australian applicants only)

Applicant ABN (Australian applicants only) *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Rights Holding Company details

Rights Holding Company (RHC) / Studio name *

Organisation Name

Is the rights holding company incorporated in Australia? *

Yes No

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ABN details (Rights Holding Company incorporated in Australia)

Rights holding company ABN (Australian companies only) *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Where is the rights holding company incorporated? *

Project details

* indicates a required field

Project title *

Project type *

- | | | |
|---|---|---|
| <input type="radio"/> Fiction feature | <input type="radio"/> Television pilot | <input type="radio"/> Documentary one-off |
| <input type="radio"/> Fiction telemovie | <input type="radio"/> Documentary feature | <input type="radio"/> Documentary series |
| <input type="radio"/> Fiction series | | |

Primary release format *

- | | | | |
|--|--------------------------------------|--|---|
| <input type="radio"/> Cinema | <input type="radio"/> Television pay | <input type="radio"/> Video On Demand (VOD) Free | <input type="radio"/> Video On Demand (VOD) Pay |
| <input type="radio"/> Television free-to-air | | | |

What is the total duration of your project? *

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e.g. 90 mins, 6x1 hour

One sentence synopsis *

Must be no more than 2000 characters.

One paragraph (3-4 sentence) synopsis *

Word count:

no more than 2000 characters

Have you previously applied for or received any funding from VicScreen for this project? (such as incentives, development or production investment) *

Yes

No

Provide details:

Post production / VFX elements in Victoria *

Picture editing

Sound post

Animation

DCP production

Picture post

VFX

Music composition

Not applicable

Please specify any alternative interstate or international destinations under genuine consideration for your project *

Production Details

VSI Funding Request *

\$

Must be a dollar amount.

Are the figures provided for this project in AUD (Australian Dollars)? *

Yes

No

We ask that all figures be provided in AUD (Australian Dollars)

If successful, will your RLAF grant form part of your finance plan? *

Yes

No

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RLAF Funding request *

\$

Total qualifying expenditure in regional Victoria *

\$

Must be a dollar amount and at least 100000.

Total project budget *

\$

Must be a dollar amount.

Total spend in Victoria *

\$

Must be a dollar amount.

Total post-production / VFX Budget *

\$

Must be a dollar amount.

Post production / VFX spend in Victoria *

\$

Must be a dollar amount.
if not applicable put in '0'

Total number of people to be employed on the project *

Must be a number.
Including full time, part time and casual employees

Total number of Victorians to be employed on the project *

Must be a number.
Include those paid for PAYG and contractors (i.e. budget areas C, E and R)

Number of Victorian heads of department to be employed on the project *

Must be a number.

Number of Victorian crew to be employed on the project (including contractors) *

Must be a number.

Number of Victorian businesses/service providers to be engaged on the project (not including crew) *

Must be a number.

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Number of Victorian PDV practitioners to be employed on the project (including contractors) *

Must be a number.

How many Victorian crew/cast will be employed on a weekly or picture deal? (This should include individuals who might supply their services through a company) *

Must be a number.

How many Victorian crew/cast (including extras) will be employed solely on a casual day rate? *

Must be a number.

How much of the Victorian spend will be solely spent on wages?

\$

Must be a dollar amount.

How much of the Victorian production spend will be spent on wages? *

\$

Must be a dollar amount.

How much of the Victorian post-production spend will be spent on wages? *

\$

Must be a dollar amount.

Are you accessing, or do you intend to access any Australian Government Screen Production Incentives for this project? *

- Yes - the Producer Offset Yes - the Location Offset Yes - the Location Incentive
 Yes - the PDV Offset No

Where is the project intending to be shot? *

Will you be using regional Victorian locations for a minimum of five (5) days during principal photography? *

- Yes No

Number of regional Victorians to be employed on the project *

Must be a number.

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Please specify the number of shoot days in regional Victoria where the majority of cast/crew will be accommodated in proximity to the regional filming location *

Please list the proposed regional Victorian locations *

Must be no more than 100 words.

Please list your proposed Post-Production / VFX Facilities *

Production Dates

START DATE

Pre-production start *

Must be a date.

END DATE

Pre-production end *

Must be a date.

NUMBER OF WEEKS

Length of pre-production *

Must be a number.

Principal photography start *

Must be a date.

Principal photography end *

Must be a date.

Length of principal photography *

Must be a number.

Post production/VFX start *

Must be a date.

Post production/VFX end *

Must be a date.

Length of post production/VFX *

Must be a number.

Delivery date *

Must be a date.

Proposed commercially released date *

a date

Must be a date

Proposed theatrical release date *

a date

Additional Production dates (VSI PDV)

VIC post-prod'n /VFX start *

VIC post-prod'n /VFX end *

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Must be a date.

Must be a date.

Project team

* indicates a required field

Please confirm which key personnel are confirmed for this project for this application *

Writer Producer Director

Writer

Name *

Title First Name Last Name

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Email *

Must be an email address.

Where does this key personnel reside? *

Australia Overseas

Writer Residency

State *

For Key Personnel residing in Australia

Writer Residency

Country *

For key personnel residing abroad.

Producer

Name *

Title First Name Last Name

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Email *

Must be an email address.

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Where does this key personnel reside? *

- Australia Overseas

Producer Residency

State *

For Key Personnel residing in Australia

Producer Residency

Country *

For key personnel residing abroad.

Director

Name *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Email *

Must be an email address.

Where does this key personnel reside? *

- Australia Overseas

Director Residency

State *

For Key Personnel residing in Australia

Director Residency

Country *

For key personnel residing abroad.

Please list any confirmed lead Cast

Role	Actor Name			Email
<input type="text"/>	<input type="text"/>			Must be an email address.
<input type="text"/>	Title	First Name	Last Name	<input type="text"/>

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Are there any additional key personnel working on this project? *

Yes

No

Please list any key personnel working on the project

Role	Name	Email	Australian citizen / Australian resident?	State	Country
		Must be an email address.		For Key Personnel residing in Australia	For Key Personnel residing abroad
	Title First Last Name Name				

Ownership and chain of title

* indicates a required field

During the assessment process we may ask you to prove you hold the necessary rights to produce the project or undertake the proposed work. You may be required to provide proof if we request it, such as chain of title documentation.

Please select one: *

- This project is the applicant's original work and the applicant holds all relevant rights
- The applicant has acquired all relevant rights (select this option if you have acquired rights to an original screenplay or to another form of underlying work)
- This applicant does not hold relevant rights

Please provide details *

If successful, you will be required to provide proof of relevant rights prior to contracting.

Underlying work

Title of any underlying work *

Type of underlying work *

e.g. Novel, play etc.

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Author of underlying work *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Please provide details of relevant rights acquisition agreements *

Australian Indigenous content

* indicates a required field

Australian Indigenous content can mean that your project is:

- Based on or includes Australian Indigenous stories
- Has Australian Indigenous characters
- Features representations of Australian Indigenous culture

Does your project contain Indigenous content? *

Yes No

Please provide a brief statement detailing the research you've undertaken as well as the consultation you've entered into with relevant Australian Indigenous communities and advisors. You may be asked to provide agreements relating to research, consultation, filming permissions etc. *

Document uploads

* indicates a required field

- **The maximum file size for uploads is 25MB per item.**
- **Where possible, please provide documents in pdf**

Request letter - areas to cover include:

- Background on applicant company and rights holding company (including reference to company credits)
- Financial structure of the project
- Information regarding marketplace attachments i.e. distributor or broadcaster

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- **VSI Production** - Identification of proposed Victorian locations to be used in production as well as post-production / VFX facility(s) if applicable; OR
- **VSI Post-Production, VFX and/or Animation** - Identification of proposed post-production / VFX work to be undertaken in Victoria and the post / VFX facility(s) potentially involved
- **RLAF** - identification of regional Victorian locations to be used

Please upload filename as: [PROJECT TITLE] - Request Letter.pdf

*

Attach a file:

Evidence of marketplace intent for commercial release or distribution *

Attach a file:

e.g. [PROJECT TITLE] - Letter of Offer - [Distributor/Broadcaster].pdf

Script (if available)

Attach a file:

Please upload filename as: [PROJECT TITLE] - Script.pdf

Budget / Victorian spend breakdown

For VSI applications, your budget must demonstrate a minimum Qualifying Victorian Spend on approved elements of the following:

- Physical Production, or Physical Production and Post-Production -----AU\$3.5M
- Post-Production ----- AU\$0.5M
- Animation ----- AU\$1M
- VFX Only ----- AU\$1M

For RLAF applications, you must demonstrate a minimum Regional Victorian spend of \$100,000.

If you are applying for two incentives, please supply two budgets.

*

Attach a file:

Please upload filename as: [PROJECT TITLE] - Budget.pdf, .xlsx, .xls

Does your budget include, at least, minimum Australian industry award rates for practitioners involved in the Victorian work? *

Yes No

Is your budget's currency in AUD (Australian Dollars)? *

Yes No

We ask that budgets be provided in AUD (Australian Dollars)

Schedules

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VSI Production - Overall production schedule (not shooting schedule);

VSI PDV - Post-production / VFX schedule

RLAF - One liner shooting schedule indicating regional Victorian filming dates.

Note: if you are applying for two incentives, please supply both schedules

*

Attach a file:

Please upload filename as: [PROJECT TITLE] - Schedule.pdf, .xlsx, .xls, .docx, .doc

Available information about the production company, principal cast, crew and heads of department *

Attach a file:

Please upload filename as: [PROJECT TITLE] - Additional Information.pdf, .doc, or .docx

Additional materials you wish to supply

Attach a file:

Please upload filename as: [PROJECT TITLE] - [Document]

Copy of the bid/s for the Victorian PDV work *

Attach a file:

Production service agreement

Australian companies providing production services and applying for a grant on behalf of an eligible project will need to provide a copy of the production services agreement authorising the applicant to undertake work on the project on behalf of the owner / rights holding company of the project.

Is the applicant a Production Services company applying on behalf of the rights holding company? *

Yes No

Is there a Production Services Agreement already in place? *

Yes
 No

*

Attach a file:

Please upload filename as: [PROJECT TITLE] - Production Services Agreement.pdf

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Please note: You will be expected to provide a signed Production Services Agreement prior to contracting.

Finance plan *

Attach a file:

Please upload filename as: [PROJECT TITLE] - Finance Plan.xlsx, .xls or .pdf

Additional Information

* indicates a required field

What impact (if any) will COVID-19 restrictions potentially have on your team or your project? Please advise only on those that impact your immediate team or plans, including travel and quarantine obligations.

Word count:

Must be no more than 500 words.

Does your budget include sufficient allowance to cover the project's COVID Safety plan? *

- Yes
 No

If no, please provide further details. *

Privacy statement and Applicant declaration

* indicates a required field

Privacy statement

All personal information submitted to VicScreen will be dealt with in accordance with our [Privacy Statement](#).

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How did you hear about this program? *

- VicScreen Website
- Other

Please specify: *

Additional Comments (Optional)

Applicant declaration

- The applicant declares that they have read and understood VicScreen's current program guidelines. The applicant agrees and acknowledges that VicScreen reserves the right to vary its guidelines without notice to the applicant from time to time.
- The applicant agrees and understands that funding decisions (including the amount of funding) are discretionary and the decision to approve or reject any funding application rests with VicScreen and/or the relevant Minister.
- The applicant warrants and represents that the information provided and all attachments are, to the best of the applicant's knowledge and belief, true and correct and that it has not omitted any material information which would be required by VicScreen in relation to determining whether to approve funding of a project.
- The applicant undertakes to advise VicScreen in the event of any significant or material change to the proposed project, application or supporting materials.
- The applicant warrants and represents that it owns or holds all relevant rights necessary to proceed with the proposed project outlined in this application. The applicant agrees to indemnify and hold harmless VicScreen for and against any cost, loss, damage or expense suffered or incurred by VicScreen as a result of or arising from the use of the application and material.
- The applicant acknowledges and agrees that VicScreen may copy, store, adapt, change, edit and use, communicate and transmit any material supplied by applicants as part of this application in any media worldwide and may provide such material to nominated third party consultants and advisors for advice, review and evaluation purposes.
- You acknowledge and agree that you are submitting your personal information and VicScreen will collect this in accordance with its Privacy Policy at <https://vicscreen.vic.gov.au/legal/privacy>.

Disclosure of project information:

- You acknowledge and agree that if your application is successful, VicScreen may publish information about your project in Victorian Government media releases, on VicScreen's website, social media platforms, third party media channels (such as Youtube and Vimeo) or in VicScreen's e-newsletter for its promotional and publicity purposes only. This information may include your project's title, genre and synopsis, names and past credits of individuals comprising the key creative team and the amount of VicScreen's investment in the project.
- You acknowledge and agree that typing your name in this application form and submitting the form electronically will constitute signature by electronic communication under the *Electronic Transactions (Victoria) Act 2000* and related Acts.

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- The authorised company officer must type their name on the form. By doing so, the authorised company officer warrants that he/she is authorised to sign this application form for and on behalf of the company.

Applicant name/authorised signatory *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Date *

Must be a date

VSI Production

VSI Production